

AGENDA
ROXBURY SELECTBOARD MEETING
MONDAY, NOVEMBER 28, 2022
7:00 PM AT THE COMMUNITY HALL

MEMBERS:

STAFF:

PUBLIC:

1. Call meeting to order

2. Additions/Deletions to Agenda

3. Public

4. Approve minutes of November 7, 2022

5. Road Commissioner's Report
 - a) Roads
 - b) Equipment

6. Financial Report
 - a) Review & Approve Orders
 - b) School Tax Payment
 - c) PILOT Payment
 - d) Hold Harmless Payment
 - e) Municipal Grant-In-Aid Payment

7. Unfinished Business
 - a) Recording of Meetings Update

8. New Business

9. Other Business

10. Executive Session – Legal Matter

11. Adjourn

ROXBURY SELECTBOARD MEETING
MINUTES OF NOVEMBER 7, 2022
7:00PM – 9:06PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre, Ryan Johns and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Dave Santi, Sean Cummings & Children, Rene Bouchard, Mary Bouchard, Don Randall, Carol Randall and Tim Martin

1. The meeting was called to order at 7:00 p.m.
2. The Board added Solid Waste Ordinance report and discussion to be taken under Unfinished Business section 7b). No deletions to the agenda.
3. Public
 - a) Don Randall is concerned about speeding in the village. A discussion on what has been done to reduce speeding and what could be done was held. Jon will contact the School Board again so they could put this as an action on their agenda.
 - b) Rene Bouchard mentioned the Town has put up the new private Dunbar's Way sign. Rene asked about reserve funds held by the Town, specifically the Community Hall Fund, Senior Center Fund, Community Hall Restoration Fund and Municipal Building Fund, when were they created. Rene asked about the non-profit Community Hall Restoration group. Rene asked about increasing town revenue by increasing the fee for burial permits and getting a Local Option Room Tax; Rene wants the Town Treasurer to look into this. Rene talked about the Town's IT and the emails he sent to the Board regarding the Town of Stowe; the Town has a contract with an IT company. Rene also talked about Shaw Road and wanted to know when the Board will discuss the request to discontinue a portion of the road.
 - c) Dave Santi read something he had on junk ordinances.
4. Minutes – Ryan moved to approve the minutes of October 17, 2022 as submitted. The motion was seconded and passed with all ayes.
5. Road Commissioner's Report
 - a) New culverts have been installed.
 - b) Equipment is good. The road crew are getting ready for snow. Don Randall praised the grading that was done on Bull Run Road.
6. Financial Report
 - a) The orders were reviewed. Dave moved to approve the orders with add-ons. The motion was seconded and passed with all ayes. The add-ons are the monthly TDS Telecom invoices, monthly GMP invoices, monthly Cigna invoice and the credit card payments.
 - b) Tammy informed the Board the Town received the PILOT payment in the amount of \$42,040.00.
 - c) Tammy informed the Board the Town received the quarterly highway payment in the amount of \$16,701.43.

7. Unfinished Business

- a) Tammy gave the Board the list of unlicensed dogs. The Animal Control Officer tried to contact them. The Board authorized Tammy to send the owners certified letter requesting the dogs get licensed.
- b) Solid Waste Ordinance – The Board is still working on the logistics of an ordinance. There was a discussion on who would issue a municipal ticket and if fines were not paid that a lien could be put against the property. If a complaint is brought to the Selectboard or if the Selectboard becomes aware of an issue, it would be discussed in a public meeting. Issuing a ticket is the same as a traffic ticket. The land owner can contest the ticket with the Washington Superior Court. The Enforcement Officer would testify. A court order could be issued by the Washington Superior Court to have the property cleaned up. None of these steps would take someone's property. The Board had contacted the Washington County Sheriff's Office but had no luck; the Board will contact the Orange County Sheriff's Office to see if they would issue tickets (they do this for another town). The Board will add the ordinance to the December 19th agenda to possibly adopt the ordinance. The draft ordinance is based on State law.

8. New Business

- a) The Board discussed the Northfield Snowmobilers Inc. annual request. They would like permission to use the end of Winch Hill Road to Bull Run Road; end of Drown Road; and Beaver Meadow Road from cemetery to beaver dams. Dave moved to grant permission to use those roads. The motion was seconded. The motion passed with all ayes.
- b) The Board discussed the contract renewal with Brookfield Service. There is a small increase. Dave moved to sign the Brookfield Service contract for maintenance, Program 1, for the town generator at the office. The motion was seconded and passed with all ayes.
- c) The Board discussed the proposal for assessment assistance for maintenance of the Grand List from New England Municipal Consultants. Tammy informed the Board that the Listers are in favor of the assistance. Dave moved to approve the New England Municipal Consultants proposal for assessment. The motion was seconded and passed with all ayes.
- d) The Board discussed the MVP health insurance renewal. There is an increase. The Board asked Tammy to get a quote from Blue Cross Blue Shield. The Board will discuss health insurance at the December 5th meeting.

9. Other Business

- a) Request to discontinue a portion of Shaw Road was discussed. The request came from Eric Sigsbey who lives at the end of Shaw Road. The Board decided they would hold a site visit on January 22nd at 3:30p.m. and hold the Public Hearing on January 23rd at 7 p.m.

10. Dave moved to enter into executive session to discuss a legal matter with an invitation to Tammy to join them. The motion was seconded and passed with all ayes. Tim Martin asked what the legal matter was. He was informed it was on a tax appeal. The Board entered executive session at 8:25 p.m. The Board exited executive session at 8:37 p.m.

Dave moved to have our attorney, Jim Barlow, negotiate to settle the Wardle tax appeal out of court. The motion was seconded and passed with all ayes.

With no further business to discuss, the meeting adjourned at 8:39 p.m.

Tammy Legacy, Selectboard Assistant
Approved on _____