

**ROXBURY ARPA COMMITTEE MEETING**  
**MINUTES OF SEPTEMBER 17, 2022**  
**12:10PM – 1:05PM**  
**THIS MEETING WAS HELD IN PERSON AT THE COMMUNITY HALL**

**MEMBERS PARTICIPATING:** Brock Freyer, Elizabeth Carney, Don Randall, Rene Bouchard, Sean Cummings

**PUBLIC:** Carol Randall, Mary Bouchard, Michael Dickinson

Call Meeting to Order at 12:10pm

**#2 Additions/Deletions**

Newsy – after a reminder by Elizabeth on the Monday 19-Sep-22 deadline, a quick discussion was held on getting something in for that. Brock agreed to work on the draft for the Newsy updating about ARPA progress and circulate to the Committee. Elizabeth to submit before the Monday deadline.

**#3 Approve Minutes** - a discussion was held concerning the minutes of Sep 8<sup>th</sup>. With no changes cited, a motion was made to approve the minutes, seconded and so approved.

**#4 SurveyMonkey** - a discussion was held on Survey Monkey and it was reported that we had 4 responses to-date. Again, all were asked to spread the word amongst family and friends to take the survey.

**#5 Projects** - a discussion was held concerning progress with assigned Projects.

Elizabeth – Park: she handed out a draft Park request and it was agreed feedback in the very near future would be best. It was good to see the draft for any feedback on presentation.

Elizabeth & Brock – Master Plan on Outdoor Recreational Activities: Elizabeth reported that the Planning Commission had briefly discussed taking on the project but she felt they had a lot on their plate. She did say that not everyone had been given a copy of Rene’s email sharing what Katie had sent so Lucinda was going to circulate. The Commission has scheduled a meeting for Monday 26-Sep-22 to discuss. They were unsure of the timeline.

It was mentioned that the timeline could be next year and that Debra’s Loop Trail request would be a sub-project of that. Rene mentioned he had spoken with her about that. The first push would be getting the Master Plan done with the 20% Town share being paid for by ARPA funds. Projects identified by the consultant and others would follow-on.

Don – Two Fire Department Requests: Don said he is working with Michael on finalizing some information. They do have a request for radio equipment and a request for a generator. As they are #2 on the list of disaster sites with the first being the School and can assist with meals, shelter and responder vehicle maintenance & repair.

Don hopes to complete the requests before he leaves in October for two plus weeks.

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Elizabeth mentioned that with the Village Center Designation, the fire department building would be eligible for multiple grants potentially. Elizabeth will forward info to Don R, Mike D. and the Committee.

Sean – Community Garden & Public Water Source: Sean has spoken with the developers of the Randolph Community Garden and was thinking about using a portion of the Third Branch Park. All agreed that sounded like a good plan and a great spot. Some discussion was held on this and Elizabeth believes the Third Branch Park is outside the scope of the Parks Committee. It was then mentioned that Tom Frazier might know some of the particulars on that Park. It was agreed best to start with the Town Office as there may be a fund associated with the Third Branch and also Tom for what he remembers.

Sean also reported having had a follow-up conversation with Ryan on the whole Train question. Elizabeth mentioned that she recalled the owner of All Earth Renewables had a venture a ways back and even bought some rail cars. Not sure what became of that but it might be worth having a conversation with him. Don mentioned the difficulty in the past the Town had working with the Railroad. (NECR - Genesee & Western).

Rene – Speed Signs, Solar & IT: Rene reported he would be speaking with the Selectmen on the Speed Signs and IT on Monday evening. He will follow up with Nicholas on the Solar grant as well.

**#6 Other Business**

A discussion was had concerning a request by Bill Hansen to take a sabbatical from the Committee until mid-late October. While most were sympathetic to the request it was also noted that with him not participating, it was more work for the remainder. In the end Rene will speak with Bill to sound him out on staying or resigning.

Carol Randall noted that the Committee is really seeming to touch on some big town plans and goals and asked about who owns the as of yet unassigned projects on the list like the Town Garage and Waste Water?

Rene stated that the Selectmen do and that the Committee needs to find out who they want to designate as the owner for us to work with.

Next meeting was set for Wednesday 05-Oct @ 9:00am.

***Action Items:***

- Sean to circulate Draft minutes for today's mtgs
- Rene to send approved final minutes to Tammy
- Brock to draft a Newsy article for circulation to the Committee and Elizabeth to submit
- Don working with Michael on the RVFD Project Requests

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- Sean to speak with Tom Frazier on the particulars of the Third Branch Park and with Tammy on the existence of any fund for that Park
- Rene to speak with the Selectmen
- Rene to speak to Bill

Meeting Adjourned at 1:05pm.

DRAFT