

ROXBURY SELECTBOARD MEETING
MINUTES OF JULY 25, 2022
7:00PM – 8:07PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre and Road Commissioner Dave McShane

STAFF PARTICIPATING: Tammy Legacy

PUBLIC: Dotti Guiffre, Mike Dickinson, Don Randall, Dave Santi, Sean Cummings Dotti Guiffre, Elizabeth Carney, Rene Bouchard and Mary Bouchard

1. The meeting was called to order at 7:00 p.m.
2. Dave requested the Selectboard Meeting Schedule be added to the agenda.
3. The Board reviewed the draft Selectboard Meeting Schedule. The Board made changes and by consensus, the schedule was approved.
4. The Board tabled the approval of minutes.
5. Roxbury Park Committee -Elizabeth Carney spoke to about what has been happening. She mentioned that other organizations are receiving ARPA funds. Elizabeth submitted a cost sheet for the park. The site survey is complete. Construction phase cost is \$5,000 which would be paid with donations. There will be additional construction cost that is unknown at this time plus the paver circle would cost \$947. The purchase and installation of the gazebo would cost \$11,155, the Town has received \$4,000 from an AARP Grant to help cover the cost. Donations were received for the chess set table and chairs. Also to purchase would be four picnic tables with umbrellas, bike rack, ping pong table and four benches for \$13,000. Using ARPA funds was mentioned. Dave McShane stated there will be an ARPA committee. Jon Guiffre stated that solicitation from the Town on what to spend the funds on; \$200,000 does not go far. The ARPA committee will make recommendations to the Board on what to use the funds on. Elizabeth stated that as a Planning Commissioner, she is interested in being on the committee.
6. Public
 - a) Dave Santi stated he would like to see a swimming pool in the park.
7. Road Commissioner's Report
 - a) Roads are in good shape. Ditching and grading are being done; mowing is almost done.
 - b) Equipment is good. The new backhoe is in Milton.
8. Financial Report
 - a) The orders were reviewed. Dave moved to approve the orders. The motion was seconded and passed with all ayes.
 - b) The Board reviewed the loan papers for the new backhoe. Dave moved to approve the loan with People's United Bank for five years. The motion was seconded and passed 2 to 0.
9. Unfinished Business – None

10. New Business

- a) ARPA Committee – Tammy Legacy stated Don Randall, Bill Hansen, Rene Bouchard, Sean Cummings, Brock Freyer and Elizabeth Carney are interested in being on the committee. Dave moved to appoint the six people to the ARPA committee. The motion was seconded. Jon suggested some feedback in the fall, maybe on November 7.
- b) Gillespie Fuel Pre-Buys - The Board reviewed the submitted quotes for pre-buying fuel oil and propane for Town buildings. Dave moved to sign the Gillespie pre-buys fixed option 2 with downside protection option. The motion was seconded and passed with all ayes.
- c) Village Center Designation – The Village Center Designation has been approved. The village designation will be from the Windridge Camp entrance to the Fire Station and it will include the Town Garage. Elizabeth explained the process of getting the designated area. The village is now recognized as the center of town. This will enable the Town to apply for grants.
- d) The Board will discuss Selectboard vacancy at the end of the meeting.

11. Other Business

- a) Don Randall discussed the Capital Fire Mutual Aid. He would like to set up a time for the Board to meet with Capital Fire Mutual Aid. Don will see if they are able to come to the Selectboard's August 15 or September 6 meeting.

12. Selectboard Vacancy – There are three candidates for the vacant seat. The Board will go into executive session to discuss the candidates and will come out of executive session to make a decision. Dave moved to go into executive session with an invitation to Tammy to join them (to discuss the applicants). The motion was seconded and passed 2 to 0. The Board entered executive session at 7:48 p.m. and exited at 7:58 p.m. Most of the attendees came back to the meeting. Jon stated the Board came out of executive session to fill the vacated spot by Shane. This is until March. The three applicants are Rene Bouchard, Ryan Johns and Eric Davis. Dave moved to appoint Ryan Johns to the Selectboard position. The motion was seconded and passed two to 0. After that, a discussion was held with Rene Bouchard to explain their decision.

With no further business to discuss, the meeting adjourned at 8:07 p.m.

Tammy Legacy, Selectboard Assistant
Approved on August 1, 2022