

ROXBURY SELECTBOARD MEETING
MINUTES OF MARCH 7, 2022
7:20PM – 9:02PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Mary Bouchard, Rene Bouchard and Tom Frazier

1. The meeting was called to order at 7:15 p.m.
2. There were no additions or deletions to the agenda.
3. Re-Organization of the Board – Dave moved to elect Jon Guiffre as Chair. The motion was seconded and passed with all ayes. The Board temporarily tabled the election of Vice-Chair.
4. Roxbury's 4th of July Celebration – Mary Bouchard spoke to the Board about re-inventing the 4th of July Parade. Mary would like to hold the parade on July 3rd, which is a Sunday. She has volunteers to help and is seeking more volunteers and advice from others that have helped previously. Mary would like to move forward with her plans. By consensus, the Board approved Mary's request. Some organizations will be holding their regular event: Library book sale, Church rummage sale.
5. Public
 - a) Tom Frazier spoke to the Board about the February 7th minutes that he feels do not reflect what was said. Discussion on burial grounds and the Boards role in the process. Jon stated the Board is doing their due diligence and have sent the public's questions and concerns to the Town's attorney. When the requested responses come back from Michelle Acciavatti, the Board will discuss it at a Board meeting.
6. Road Commissioner's Report
 - a) Via email Nick Laskovski informed the Board about his concerns regarding a culvert on Shaw Road. The Board discussed Nick's concerns and possible remedies. Dave stated that Nick cannot put a ditch in the Town's right-of-way but could put a ditch in and a culvert across his driveway.
 - b) Discussion on flooding on West Hill Road.
 - c) Roads are good.
 - c) Equipment is good.
7. Financial Report
 - a) The orders were reviewed. Dave moved to approve the orders with add-on of TDS Telecom. The motion was seconded and passed with all ayes.
 - b) Tammy submitted the annual Certificate of Financial Action from Town Meeting.
8. Unfinished Business
 - a) Emerald Ash Borer – tabled until next meeting
 - b) ARPA Funds – The Board discussed the funds. If the Town gave CV Fiber some of the funds, Vermont Communications Broadband will match the funds. There was a lengthy discussion on CV Fiber, TDS Telecom and other available companies, use of electrical power poles by CV Fiber and what happens to those homes that have no electrical power poles. Dave will research the rules on what ARPA funds can be used for. Jon will contact TDS to discuss the Town's plans.

8. New Business

a) Dave moved to appoint:

Chairman of Civil Defense – Steve Twombly
Road Commissioner – Dave McShane
Emergency Management Director – Mike Dickinson
Town Health Officer – Craig Sullivan
Deputy Town Health Officer – Duane Natvig
Regional Planning Commissioner – Jerry D’Amico
Roxbury Planning Commissioner – Lucinda Sullivan
Animal Control Officer – Janine Manninen
E-911 Coordinator – Rene Bouchard

The motion was seconded and passed with all ayes.

No one was elected to the position of Lister. The Board discussed the position and wondered if it was time to hire an assessor to take over the responsibilities of Lister. This would need to be decided by the voters.

b) CV Fiber was discussed under ARPA funds.

9. Other Business

- a) Tammy mentioned that she does not think the OnDemand Generator is working correctly. The Board requested Tammy contact Brookfield Service.
- b) The Board discussed the possibility of an audit on town accounts. Tammy will contact Sullivan, Powers & Co. to request some information on what an audit would cost. The Town currently has an annual review of the town accounts by Sullivan, Powers & Co.

10. Approval of minutes – The Board tabled the approval of minutes until the next meeting.

11. Executive Session – No Executive Session

With no further business to discuss, the meeting adjourned at 9:02 p.m.

_____ Tammy Legacy, Selectboard Assistant
Approved on April 4, 2022