

ROXBURY SELECTBOARD MEETING
MINUTES OF FEBRUARY 15, 2021
7:00PM – 7:25PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Clare St. John, Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Melissa Neun

1. The meeting was called to order at 7:00 p.m.
2. Dave added survey to the agenda which will be discussed under Other Business.
3. Dave moved to approve the minutes of February 1, 2021 as amended. The motion was seconded and passed with all ayes.
4. Public - None
5. Road Commissioner's Report
 - a) Equipment is in good shape.
 - b) Roads are in good shape.
 - c) Dave mentioned an employee had been sick and has been tested for COVID-19. A storm coming, the employee will work but will be separated from other employees.
 - d) Dave updated the Board on the progress of the Warren Mountain Road Slope Project. The project is on track, there have been work delays due to the weather but is almost on schedule. The contractor may need an extension due to weather. If the Board agrees, Dave would like to approve the extension if requested. The Board agreed to have Dave approve an extension. The resident engineer is happy with the work being done. This project has taken two years to get this point. It is federally funded so there are many restrictions/requirements that must be followed.
6. Financial Report
 - a) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and passed with all ayes.
7. Unfinished Business
 - a) The Board discussed the sidewalk grant. The Board had reviewed the engineers' qualifications. Six companies were pre-qualified, the Board approved to consider three of them. All three companies are reputable and qualified. Dave recommends Hoyle Tanner. The Town has worked with them before (after Tropical Storm Irene). Shane and Clare agreed with Dave's recommendation. Clare moved to contract with Hoyle Tanner for the sidewalk grant. The motion was seconded and passed with all ayes. Dave will contact Chris Hunt regarding specific guidelines.
 - b) Tammy updated the Board on the process for distributing the Town Reports. Several citizens have volunteered to deliver the reports.
8. New Business - None
9. Other Business
 - a) The Board discussed the current status of the results from the survey regarding adopting a junk ordinance that was mailed to taxpayers. So far, 192 are in favor of an ordinance, 71 are opposed. Surveys are still coming in.

10. Executive Session – Not necessary

With no further business to discuss, the meeting adjourned at 7:25 p.m.

Tammy Legacy, Selectboard Assistant
Approved on _____

DRAFT