

ROXBURY SELECTBOARD MEETING  
MINUTES OF DECEMBER 21, 2020  
7:01PM – 8:30PM  
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Clare St. John, Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Tom Frazier and Tim Sullivan

1. The meeting was called to order at 7:01 p.m.
2. Dave asked to add a request from snowmobilers be added to agenda. No deletions.
3. Dave moved to approve the minutes of December 7, 2020 as submitted. The motion was seconded and passed with all ayes.

Dave moved to approve the minutes of the Special Selectboard Meeting of December 17, 2020 as submitted. The motion as seconded and passed with all ayes.

4. Public – No Public

5. Road Commissioner's Report

- a) Equipment is in good shape.
- b) Roads are in good shape; lots of rain coming on Christmas Eve.
- c) Warren Mountain Road Slope Project – The Board accepted the bid from Neil Daniels Construction at the special meeting. Dubois & King will send the Notice to Award, Notice to Proceed and Contract. By consensus, the Board agreed to have Clare sign the Notice to Award, Notice to Proceed and Contract.
- d) Two Better Roads Grants were applied for. One is on Bull Run Road – slope area, approximate cost is \$40,000 and one is on Cruickshank Road – stone line ditching, approximate cost is \$20,000. If the State Legislature approves the funds, the grants will be awarded after July 1<sup>st</sup>. Towns have a year to complete the work.
- e) The new Ford Truck is now here.

6. Financial Report

- a) The Board reviewed the orders. The Board discussed the Nortrax invoices. The Backhoe had work done and a new seat was installed. The Library is now using zoom for their meetings. Zoom was discussed. Free conference call program was discussed. Clare moved to approve the orders as amended with write in for Roxbury Country Store when we get the final bill. The motion was seconded and passed with all ayes.

7. Unfinished Business

- a) Tammy updated the Board on the Roxbury Donation Fund. Anne Maxham and Tammy discussed the new fund. With Anne's approval, a new fund in the General Fund was created for the donations that are received for purchasing the Tintle lot. A spreadsheet was created to keep track of all the donors. Ed Carney sent an email to the Board explaining that he is negotiating with Rick Tintle for the purchase of the lot. He recommended himself, Dorothy Guiffre and Craig Sullivan be on the Roxbury Donation Fund committee. More may be appointed later on. Once the property is purchased, the committee would be dissolved. The committee would be strictly to negotiate the purchase of the property. Clare would like to go ahead and appoint the three to the committee, Ed Carney, Craig Sullivan and Dorothy Guiffre

- to the Ad Hoc Committee. The motion was seconded and passed with all ayes.
- b) Tom Frazier spoke to the Board about his suggestion to proceed to purchase the two Santi properties. If committee is successful to purchase the lot, the purchase of the two Santi lots would make it a green space. The article for Town Meeting would be to appropriate an amount up to \$200,000 to be paid off over ten years to negotiate the purchase or proceed with eminent domain. Eminent domain was discussed. The landowner would receive funds either way. It would be beneficial to the Town. Clare asked if Dave Santi has indicated he would be willing to sell. Tom stated he has over the years. There would be clean up fees. It was mentioned the Garner lot looks really good. Dave stated the Town purchased the Garner lot through negotiations. Dave wondered if the Selectboard can decide to make the property a park or is it up to the voters. The article could have something about making it a park. Shane asked if anyone has asked Santi about selling. Shane will try to set up something with Dave to discuss selling. Dave stated the first step in process is to see if Santi would be willing to sell both of them. Deadline for articles to be added to warning is January 14<sup>th</sup>. The Board continued to discuss the purchase and what needs to be done. Shane stated he is not in favor of eminent domain, Clare and Dave agreed.
  - c) Locks at the Town Office were changed.
  - d) Dave received two quotes for the on-demand generator for the Town Office. Both quotes are comparable. Bushey does not do the electrical work. Brook Field Service will do the electrical work. The generator would be a Briggs & Stratton 12 kw with 10-year warranty. Brook Field Service provides the battery but is sold separate from Bushey. Bushey is \$5,600 with Harmony Electrical \$2,075 for electrical, equals \$7,675.00. Brook Field Service is \$7,957 with electrical included. Brook Field Service can have the generator in 20 business days, Bushey wouldn't be able to install until end of January. Both companies are competent. Service contracts mentioned. A deposit is required of \$3,000. A grant is covering a portion of the cost. Dave mentioned to put the generator on a snow stand cost \$385. Dave is in favor of the snow stand to get off the ground. Dave moved to award to Brook Field Service. Preservation Trust approved the installation of the generator and electrical panel. The motion was seconded and passed with all ayes. The Board agreed to have the check added to the orders. The Board approved the annual maintenance plan #1.

## 8. New Business – No New Business

## 9. Town Meeting 2021

- a) Tammy has attended a couple of zoom meetings about Town Meeting. She updated the Board on what she learned. The Legislature has to vote on changing dates and sending absentee ballots to all voters. Tammy suggested not mailing to all voters, send out postcards informing the voters of the changes and how to request an absentee ballot. The Board already decided that Non-Profits do not need signatures on a petition, they can submit a letter. The Legislature has approved Petitions for Office do not need signatures but they need a consent form to be added to ballot. Pre-meetings will be required so voters can ask questions about articles. Ways to hold the pre-meetings were discussed. These meetings are run by the Selectboard. Possibly get the 1-800 number for Free Conference Call so the voters can attend with no charge to them. Zoom may be difficult with scattered internet service. Ways to hold meetings were discussed.
- b) The Board discussed 2021/2022 Budget. Tammy and Dave will work on budget numbers and submit to the Board for discussion. Ambulance is staying the same and dispatching went up. The Board discussed the Washington County Sheriff contract. Clare will get the Mountain Alliance amount. Washington County has not given any amount for county tax yet. Loans were discussed. Tammy will work on payroll for Office and Highway. Clare will work on the Selectboard Report. State Police versus Washington County Sheriff were discussed. Shane and Dave think the State Police may be the way to go.

10. Other Business

- a) The snowmobiler club requested the use of the junction of Tracy and Beaver Meadow to Four Mile Wood Road. They lost a piece of their trail. Dave has no issue with request for the time being. Shane stated we should promote recreation. Dave moved to add the section of Beaver Meadow Road from intersection of Tracy Hill and Horner to Four Mile Wood Road to the snowmobilers request for roads for trails. The motion was seconded and passed with all ayes. The Board has not received complaints about snowmobiles for a long time and rarely any about ATVs.

With no further business to discuss, the meeting adjourned at 8:30 p.m.

---

Tammy Legacy, Selectboard Assistant  
Approved on January 4, 2021