

ROXBURY SELECTBOARD MEETING  
MINUTES OF AUGUST 27, 2020  
7:00PM – 8:05PM  
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Steve Twombly, Chair, Vice-Chair Clare St. John and Road Commissioner Dave McShane  
STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy  
PUBLIC: Tom Frazier

1. The meeting was called to order at 7:00 p.m.
2. Dave requested Complaint Issues be added to the agenda. This will be discussed under Other Business.
3. Dave moved to approve the minutes of August 6, 2020 as amended. The motion was seconded and passed with all ayes.
4. Public
  - a) Tom Frazier spoke to the Board about his concern that a house in the village is becoming a salvage yard. Also mentioned was the noise, racing cars at night, parking on sidewalk and the need to make the village livable. A recent incident where oil was spilled on the road was mentioned; State Inspector from hazmat has visited the property. The Board was in favor of seeking legal help. Also mentioned that on multiple occasions a four-wheeler was being driven by a neighbor with a baby under his arm. Ways to improve the village was discussed. Clare and Dave both agreed the Board needs to play hardball. Dave moved to hire an attorney to find all the options the town has to enforce the laws. The motion was seconded and passed with all ayes. Junkyard Ordinance was mentioned. Dave stated that when the State passed their junkyard/salvage yard regulations, they stated they would help towns enforce their ordinance. Roxbury does not have a Junkyard Ordinance. Clare offered to work on creating a Junkyard Ordinance.
5. Road Commissioner's Report
  - a) Equipment was discussed. All is good. The new F350 truck is being built. Dave has received two quotes to replace the loader. No action taken.
  - b) Roads are in good shape. The road crew have been working on grant projects.
  - c) The Board discussed the Warren Mountain Road Slope Project. The State is reviewing the plans. The Town will need to hire a full-time resident engineer to oversee the project. The plan is to have this project done this fall. Richard Bell will survey the project area of the Sudhoff's, Axelroad's and Fontaine's property.
  - d) Class 2 Highway Grant on Warren Mountain Road – Dave had sent the Board pricing and design information on grant. The paving will cost approximately \$80,000.00, ditching and stone will be about \$8,600.00 and underdrain will be about \$33,000.00. Project total is approximately \$169,000.00. The grant is for \$175,000.00. The Town will have to cover the 20% match which labor and equipment should cover. First Cram Hill Road and Cruickshank Road grants need to be completed before doing the Warren Mountain Grant.
  - e) Highway Structures Grant on Warren Mountain Road will be done beginning of October.
  - f) Municipal Grant-in Aid Project for Cram Hill – Almost completed, CVRPC will be visiting the site on Thursday.
  - g) Better Roads Grant on Cruickshank Road will be done in a couple of weeks.
  - h) Steve mentioned the Municipal Bond rates are very low. He suggested looking into the requirements of getting a loan to replace the town garage. The Board discussed what would be required to replace the garage. Steve will contact the Municipal Bond Bank to discuss the

process of a loan.

#### 6. Financial Report

- a) The Board reviewed and discussed the orders. Clare moved to approve the orders. The motion was seconded and passed with all ayes.

#### 7. Unfinished Business

- a) The Cram Hill Erosion Control Plan discussed. The permit has been completed. It will need to be signed ANR website. Once the stormwater permit is approved, the Town should clean it up, get ditching established and seeded. The Board discussed ways to get reimbursed for expenses.
- b) By consensus, the Board approved to have Steve sign Cruickshank Road Grant documents when they are ready.
- c) Burn Ordinance mentioned. Dave suggested the Board put on hold until an attorney tells the Board how to enforce laws. The Board discussed time line for approving ordinance.
- c) Steve mentioned the contractor would like to move the deadline for the reappraisal up so it would be completed in 2022 instead of 2023. By consensus, the Board agreed to the reappraisal contractor's proposal to change the completion date to June 2022.

#### 8. New Business

- a) The Grand List has been lodged. Clare moved to approve the tax rate of the 20/21 year. The motion was seconded and passed with all ayes. Dave moved to have the tax payment due date of first payment of October 9, 2020, second payment December 11, 2020, third payment February 12, 2021 and fourth payment on May 21, 2021. The motion was seconded and passed with all ayes. The general government tax rate will be .2919 and the highway tax rate will be .7004. The total tax rate for residents will be 2.6018 and the non-residents will be 2.6596.
- b) Tammy mentioned the Town received face masks from Vermont Department of Health to be given to the residents.
- c) The Board received the VLCT Loss Control Report. The Board discussed the reports for the Town Garage, Town Office and Fire Department. Dave suggested an electrician be hired to change exit lights at Town Office. Also, discussed was the fact an exit door is supposed to be unlocked during business hours. Dave will contact an electrician to resolve issue at office. Fire Department issues discussed. Dave stated it is a municipal building and needs a licensed electrician do the work. Dave will contact an electrician and Steve will contact Tim Martin.

#### 9. Other Business

- a) Steve will contact an attorney regarding Francis Jones' issues.
- b) The Board discussed a driveway on Horner Road. A possible problem that caused the culvert issue could be the lack of ditching being done. Dave suggested the Town will ditch the road and look into the culvert. Also, issues with drainage on Tenney Road was mentioned. Dave will look into it.

#### 10. Executive Session – No Executive Session

With no further business to discuss, the meeting adjourned at 8:05 p.m.

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Tammy Legacy, Selectboard Assistant  
Approved on September 3, 2020