

ROXBURY SELECTBOARD MEETING
MINUTES OF AUGUST 6, 2020
7:00PM – 8:04PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Steve Twombly, Chair, Vice-Chair Clare St. John and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: None

1. The meeting was called to order at 7:00 p.m.
2. Dave requested Sidewalks be added to the agenda. This will be discussed on Road Commissioner's Report.
3. Dave moved to approve the minutes of July 23, 2020 as submitted. The motion was seconded and passed with all ayes.
4. Public – No Public
5. Road Commissioner's Report
 - a) The 2008 Backhoe is being looked at. Dave is getting prices on new Loaders from Cat, John Deere and Komatsu.
 - b) Roxbury received three inches of rain during the recent Tropical Storm, the roads held up well.
 - c) Clare mentioned that Bill Belanger is offering to be of assistance to the Town if the Board needs help in emergencies. The Board appreciated Bill's offer. Bill had been Roxbury's Emergency Management Director a few years ago.
 - d) Warren Mountain Road Slope Project – Dave stated the State has signed the Certificate of Right-of-Ways. They will hold a virtual meeting to review plans. Steve has contacted several surveyors but has not found any that is available to survey the project area.
 - e) The Grants-In-Aid Grant for Cram Hill Road was discussed. The area has ledge. Dave would like to hire Northern Rock Services for approximately two days. They have an excavator with a hammer. This would be covered under the grant. Clare moved to hire Northern Rock Services to remove the ledge on Cram Hill. The motion was seconded and passed with all ayes.
 - f) The Better Roads Grant was discussed. A ditching project is on Cruickshank Road. Dave has contacted a few contractors. We also need underdrain on Warren Mountain Road. EE Packard has a professional operator and a professional labor to work with the road crew. Excavator will be on Cruickshank Road and on Warren Mountain Road. They may possibly be able to start next week. By consensus, the Board agreed to proceed with hiring EE Packard to do the work.
 - g) The Structures Grant was discussed. This project will be completed in October. Haskins Concrete would be able to do the work. Dave thinks an excavator will be required to help the road crew. This project is on top of Warren Mountain Road.
 - h) The Town of Warren is replacing their guardrails at the top of Warren Mountain. Roxbury has some guardrails in the area too. Dave suggested having the guardrails replaced at the same time as Warren. The funds would come out of the guardrails line item. Dave will get prices.
 - i) There are grants available for design and construction of sidewalks. Britney will attend the webinar next week. An engineering firm would need to be contacted for a design.
 - j) Also mentioned was Francis Jones is still parking on the sidewalk. Having the vehicles towed was mentioned.
6. Financial Report
 - a) The Board reviewed and discussed the orders. Clare moved to approve the orders. The motion

was seconded and passed with all ayes.

- b) By consensus, the Board authorized Tammy to pay the credit card bill when received. This will allow the credit card payment to be received without penalties. Tammy will process half the Tabor Earth Extractors invoice next week and the remainder when taxes come in.
- c) Tammy mentioned the income that the Town received in July and August (see attached).

7. Unfinished Business

- a) The Cram Hill Erosion Control Plan was tabled.
- b) The Board discussed the Cram Hill Road upgrade. Steve has contacted Rick Lincoln to let him know a culvert will need to be replaced with an eighteen inch. The Board decided to hold the site visit on September 15 at 6 p.m. and the Public Hearing at 6:30 p.m. This meeting will be held at the Community Hall. The Board will discuss at the regular meeting on September 17 and possibly make a decision.
- c) Steve moved to appoint Clare St. John as representative to Mountain Alliance. The motion was seconded and passed with all ayes.
- d) Jon Guiffre is no longer interested in being Roxbury's representative to the Central Vermont Internet board. Tim Sullivan who owns a house in Roxbury is interested in being Roxbury's representative. There is no rule against appointing a non-resident to this board. Dave moved to appoint Tim Sullivan to the Central Vermont Internet Board.
- e) The Abstract Grand List was filed; grievance hearing date is scheduled.

8. New Business

- a) Steve moved to appoint Adam King as Inspector of Lumber & Shingles. The motion was seconded and passed with all ayes.

9. Other Business

- a) The issue with Dan Andonian's property was mentioned. Steve will contact the State regarding the issue.
- b) Also mentioned was the vehicles at the bottom of Steele Hill Road. Steve will contact the State again, regarding this issue.
- c) Composting was mentioned.

10. Executive Session – No Executive Session

With no further business to discuss, the meeting adjourned at 8:04 p.m.

Tammy Legacy, Selectboard Assistant
Approved on August 27, 2020