

ROXBURY SELECTBOARD MEETING
MINUTES OF JULY 23, 2020
7:00PM – 7:54PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Steve Twombly, Chair, Vice-Chair Clare St. John and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Tim Martin

1. The meeting was called to order at 7:00 p.m.
2. No additions or deletions to the agenda.
3. Clare moved to approve the minutes of July 7, 2020 as submitted. The motion was seconded and passed with all ayes.
4. Public
 - a) Tim Martin asked about the status of the Burn Ordinance the Selectboard has been working on. There is no update on the ordinance. Tim recommends the Selectboard table working on the ordinance for now (due to COVID-19). A discussion on process of adopting ordinances and concerns about not being able to hold public hearing was had.
 - b) Tim Martin mentioned he had contacted the Secretary of State's Office regarding minutes. Discussion on what is required to be in minutes. Steve stated that as long as the minutes have what was discussed and what was voted on they are legal. It was mentioned that minutes are posted on website within five days of the meeting.
5. Road Commissioner's Report
 - a) The 2018 International Truck has emissions issues; it is covered by warranty plus towing. The Loader has issues; the Loader is getting old. The Backhoe is acting up; Nortrax will look at it. A new Loader costs around \$120,000.00. Municipalities can have a 30% discount on new Loaders. Roxbury's Loader is a 1987.
 - b) Roads are okay.
 - c) The Board received the plans for the Warren Mountain Road Slope Project. The State is reviewing the plans; when the plans are approved it will go out to bid. The Attorney sent the required letter to the State. Dave reminded the Board that the Board agreed to get boundary markers for the project area. Steve offered to get in touch with a surveyor.
 - d) The Town received two grants. One is a Grants-In-Aid Grant for Cram Hill Road. The segment above the bridge will have stone-line ditching. Ledge removal needs to be done. Dave is looking into hiring an excavator and hammer. The grant is for \$15,000.00. The other grant is a Better Roads Grant. This is for Cruickshank Road for stone-line ditching. Both projects must be completed in 2020. The Board discussed the Structures Grant; it needs to be done in 2020. This is for two cast in place concrete box culverts on Warren Mountain Road. The road crew is working on a grant project on Warren Mountain Road for drainage. The road crew is currently very busy on road projects.
6. Financial Report
 - a) The Board reviewed and discussed the orders. The motion was seconded and passed with all ayes.
7. Unfinished Business
 - a) The Cram Hill Erosion Control Plan was discussed. Don Marsh will have the permit finished in a couple of weeks. Steve will get in touch with Ryan McCall regarding the Chris Lagerstedt issue on Cram Hill Road.

- b) Dave moved to approve the Chair signing the Mountain Alliance Intermunicipal Agreement. The motion was seconded and passed with all ayes. This agreement adds Roxbury to the Mountain Alliance.
- c) The Board discussed the request to upgrade a portion of Cram Hill Road. The road foreman submitted pictures of the area. A culvert is undersized so an 18-inch culvert would need to be installed. Steve will contact Rick Lincoln to discuss the Board's concerns.

8. New Business

- a) Tammy Legacy, Roxbury's E911 Coordinator informed the Board that there is a private road off of Cram Hill Road that will need to be named and a new sign will need to be purchased. Tammy had contacted the property owners regarding a name for the private road. Two of the property owners thought Belcher Road seemed appropriate. Clare moved to name the E911 road Belcher Road. The motion was seconded and passed with all ayes. The sign will be ordered.
- b) The Board received an email from a non-profit organization asking what the Board's plan is for having an article on the Town Meeting Warning for funding. Due to COVID-19, there is concern about getting signatures on petitions. Steve moved to wave requirement for non-profit organizations to be put on the upcoming March Meeting without a petition, by request. The motion was seconded and passed with all ayes. The Board request the organizations send the Town a letter requesting their organization be on the ballot.

9. Other Business

- a) The August Primary was discussed. Polls will be open from 7 a.m. to 7 p.m.
- b) Francis Jones continues to park on the sidewalk. The Board wondered if the vehicles should be towed. Steve will contact the Sheriff; Francis needs to comply or vehicles will be towed.
- c) It was mentioned that Dan Andonian is not following the State's salvage yard regulations. A letter needs to be sent from the Town telling him he is in violation of State's salvage yard regulations and if he doesn't correct it the Board will contact ANR and the Sheriff. Steve will draft a letter.
- d) It was also mentioned that the property at the bottom of Steele Hill Road is getting worse regarding abundance of vehicles. Steve will contact the State.
- e) It was mentioned that the speeding continues in the village, specifically a black Chevy Colorado speeding at high rate of speed was mentioned and a black Forester. The Board discussed the use of a blinking speeding light, where they can get it and the cost.

10. Executive Session – No Executive Session

With no further business to discuss, the meeting adjourned at 7:54 p.m.

Tammy Legacy, Selectboard Assistant
Approved on August 6, 2020