

ROXBURY SELECTBOARD MEETING
MINUTES OF MAY 4, 2020
5:01PM - 6:04PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Steve Twombly, Vice-Chair Clare St. John and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: No Public

1. The meeting was called to order at 5:01 p.m.
2. No additions or deletions to agenda.
3. Clare moved to approve the minutes of April 20, 2020 as amended. The motion was seconded and passed with all ayes.
4. Public - No Public
5. Road Commissioner's Report
 - a) The 2021 International Truck has arrived. It barely fit in the garage. It is six inches higher than our other trucks. Clare suggested a picture of new truck be put on website, Steve offered to take a picture and get it to Tammy for posting. The Backhoe had issues but is fixed now.
 - b) The road crew are fixing pot holes. Dave would like to order chloride now. The Board had no objections.
 - c) Warren Mountain Road Slope Project was discussed. Easements are almost completed, Axelrods will come to office and sign the form and Fontaine will mail their easement. Dave is still working with the Sudhoffs and hopes to have it done by the end of the week.
 - d) Grants were discussed. Dave updated the Board. Dave is also applying for another grant for West Hill Road.
6. Financial Report
 - a) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and passed with all ayes.
7. Unfinished Business
 - a) COVID-19 Update - A plexiglass partition was built in the Town Office in the entranceway. Visitors will stop at the little counter to do their business. Employees have taken the required trainings before going to work. Health screenings will need to be done daily. Signs have been ordered to go on doors at the Town Garage and Town Office. Masks are required to be worn by employees when they are with each other or others. (Tammy has purchased plenty of hand sanitizer, wipes, masks, gloves and paper towels.) Also plexiglass was purchased to cover the meeting room table because the researchers will now be using that to do their research.
 - b) The Board is still receiving complaints about the two dogs owned by Francis Jones. First Constable, Bill Hansen, has talked to Francis and warned him he needs to get the dogs under control. The Board discussed getting a warrant to remove the dogs from the property. If the dogs are caught when not on Francis' property, no warrant is necessary. Valley Animal Hospital has agreed to board the dogs. Tammy will send the Sheriff information on the complaints from people. The Board discussed the Town's Dog Ordinance. It was also mentioned the dogs have not been licensed with the Town.
 - c) Tammy will be sending out postcards reminding people they haven't licensed their dogs.
 - d) It was also mentioned that Francis Jones has seven junk vehicles in his yard on Roxbury Road. Also mentioned was Tim Larson in East Roxbury has many junk cars in his yard. The

Board requested Tammy contact Ryan McCall at the State to let him know about the two properties.

8. New Business

- a) Tammy informed the Board that Tim Martin submitted the appropriate payments for his liquor license and the application was in order. Steve moved to approve Mr. Martin's liquor license. The motion was seconded and passed with all ayes.
- b) It is time to appoint the Forest Fire Warden. This appointment is for five years. The Board wondered who the Assistant Fire Wardens are. Dave moved to appoint Tim Martin as Forest Fire Warden. The motion was seconded and passed with all ayes. The list of Assistant Fire Wardens should be posted on the website.
- c) The Board discussed the annual prebuys with Gillespies. Dave moved to sign on for all for Option #2. The motion was seconded and passed with a vote of 2 to 0, Clare recused herself.

9. Other Business

- a) Tammy mentioned she witnessed a child climbing on the sand pile. She was concerned about the child's safety because you never know if the sand will fall and bury the child. Dave said the Town will put up signs warning people to stay off the sand pile. Dave will order the signs.
- b) The Planning Commission is meeting via conference call next week.
- c) The Board discussed the time schedule for the next meeting. Tammy will continue to send packets via email to the Board so they have time to review prior to the meeting.
- d) Clare will start working on creating an ordinance for outdoor burning.

With no further business to discuss, the meeting adjourned at 6:04 p.m.

Tammy Legacy, Selectboard Assistant
Approved on May 18, 2020