

ROXBURY SELECTBOARD MEETING
MINUTES OF MAY 18, 2020
6:07PM - 6:52PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Vice-Chair Clare St. John and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Tim Martin

1. The meeting was called to order at 6:07 p.m.
2. Clare added Ordinance Updates which will be discussed under Other Business. No deletions to agenda.
3. Clare moved to approve the minutes of May 4, 2020 as submitted. The motion was seconded and passed with all ayes.
4. Public
 - a) Tim Martin mentioned the list of Assistant Forest Fire Warden is on the website. The person is Don Randall and he is called Key Person. The location on website is under Burn Permits. Tim also mentioned when he is away, he continues to get emails and messages.
5. Road Commissioner's Report
 - a) Equipment is okay.
 - b) Roads are being graded and repaired.
 - c) Warren Mountain Road Slope Project – The easements from Josh & Missy Axelrod and Dana & Barbara Fontaine have been signed and received. Dan Sudhoff still has concerns about debris jam which is on another person's property. The property owner is not concerned and does not want things disturbed. Dave will continue to work on getting the easement signed.
 - d) Paving bids will be typed up and mailed out.
 - e) The Cram Hill Road issue with Chris Lagerstedt was mentioned. The State says the Town needs to take responsibility. The area in question is a moderate risk site for erosion and a Storm Water Permit needs to be created by an engineer. One price so far from Wilcox and Barton is \$6,200. It is the Town's responsibility to get the permit and work with Chris Lagerstedt. The State will send the issue with Chris Lagerstedt to lawyers for compliance.
 - f) Guardrails do not meet code on Warren Mountain Road and won't meet code because of Town Garage Road and the railroad. Dave received one quote from Lafayette. Dave moved to approve Lafayette for \$3,100 plus \$400 for flaggers for new guardrails. The motion was seconded and passed with all ayes. Hopefully, this can be done in near future. Traffic will be down to one lane while it is being done.
6. Financial Report
 - a) The Board reviewed the orders. Dave moved to approve the orders with add-ons of Montpelier Roxbury School District (\$228,020.00) and Roxbury Country Store's fuel bill in advance. The motion was seconded and passed with all ayes. The Board was not sure if Steve Twombly would be available to sign warrants. Dave moved to approve Clare to sign orders if Steve cannot. The motion was seconded and passed with all ayes.
 - b) Current Tax Update – Received \$1,950,716.12, amount that went delinquent is \$125,657.10. This is approximately the same as last year. Dave mentioned the legislation that was passed this week regarding property taxes. Tammy mentioned she is required to charge the penalty and interest. If the Board votes to not charge penalty, the penalty would be removed. Tammy mentioned that there are some that have four or five years of taxes. The Board will review the new law and discuss at the next meeting.

7. Unfinished Business

- a) Francis Jones has given away his dogs.
- b) Tammy opened the two bids that she received for roof replacement at the Town Office. One was from Twin State Standing Seam for total of \$14,000 and one from Burrell Roofing Co with two prices - #1 is \$25,500 and #2 is \$21,000. Tammy will send copies to Board and they will discuss at the next meeting.
- c) Dave mentioned there are no changes for the Tree Warden requirements. Steve Lusk would like to continue as Tree Warden. Tammy mentioned that Dave Santi has said he is interested in the position. Dave moved to appoint Steve Lusk as Tree Warden. The motion was seconded and passed with all ayes.
- d) Tammy said Steve made the necessary changes to the Local Emergency Management Plan. Changes were phone numbers and minor things. Dave moved to approve the Local Emergency Management Plan. The motion was seconded and passed with all ayes. Tim Martin requested a copy of plan; Tammy will send him a copy.

8. New Business

- a) Tammy mentioned Steve wanted Environmental Complaint on Bull Run Road on the agenda. Steve received a complaint about property owned by Mark Hauser. The person making the complaint was voicing unhappiness for the last couple of years. There is stuff possibly in the Town's right-of-way. Dave will look at the area in question and if it is in the right-of-way, a letter will be sent to Mr. Hauser.
- b) Tammy mentioned she received a complaint about the property owned by Karl and Tina King on Steele Hill Road. There is a lot of trash on the property. Dave will find out if it is a health issue or an environmental issue. He will visit the area and take pictures.
- c) The Board asked Tammy to send letters regarding parking on the sidewalk in the village to the appropriate property owners.

9. Other Business

- a) Clare mentioned the property in East Roxbury that was mentioned last meeting is being cleaned up.
- b) Tammy also mentioned that tractor trailers have been going up Four Mile Wood Road thinking it would go to Cram Hill or Bull Run. A sign will be put up so that people are aware it is not an outlet.
- c) Ordinances for Dog Control and Traffic were mentioned. Open Burning Ordinance was discussed. Tim stated Town goes by State Statute. Tim mentioned that he didn't think an ordinance would pass in this Town. Tim wasn't sure how much effort the Board would put into an ordinance because of receiving one complaint. As Forest Fire Warden he would expect to be involved. Clare stated that this was in the preliminary stages and thinks the Board would contact him. Tim does not allow burning rubbish. Clare will look into what VLCT has regarding ordinances. Updates may be required regarding statutes. Dave mentioned speed limit changes may need to be updated in Traffic Ordinance.

With no further business to discuss, the meeting adjourned at 6:52 p.m.

Tammy Legacy, Selectboard Assistant
Approved on June 1, 2020