

ROXBURY SELECTBOARD MEETING
MINUTES OF APRIL 6, 2020
4:00PM - 4:57PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Steve Twombly, Vice-Chair Clare St. John and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: No public

1. The meeting was called to order at 4:00 p.m.
2. Clare moved to approve actions taken at the last meeting. The motion was seconded. The motion passed with all ayes.
3. No additions or deletions to agenda.
4. Dave moved to approve the minutes of March 16, 2020 as amended. The motion was seconded and passed with all ayes.
5. Public - No Public
6. Road Commissioner's Report
 - a) The new 2020 International Truck is now at Tenco's. Currently, Tenco's is still open (some companies have temporarily closed due to COVID-19). An update on the new Ford Truck - all automotive companies are closed due to COVID-19, Dave does not know when the Town will receive the truck. The Board discussed plows and sanders for the new Ford Truck. The Board will review the quotes.
 - b) Roads are drying out. Grading is being done.
 - c) The Board discussed the Warren Mountain Slope Project. It was mentioned the State does not agree with the easement compensation offers. Also mentioned was the question of who owns the water rights.
 - d) Class 2 Road Grant on Warren Mountain Road was discussed. Dave will send the project out to bid. It was mentioned that there is no concrete available at this time.
7. Financial Report
 - a) The Board reviewed the orders. Dave moved to approve the orders with add-ons to the Roxbury Country Store for diesel. The motion was seconded and passed with all ayes.
 - b) The Board discussed signing the warrants during the COVID-19 Pandemic. Steve offered to go to the Town Office to sign orders once the orders have been approved by the Board. Dave moved to approve Steve to sign orders on behalf of the Board. The motion was seconded and passed with all ayes.
7. Unfinished Business
 - a) The Town received one quote for the Town-Wide Reappraisal. The quote was from New England Municipal Consultants (NEMC). Since the deadline was today at 7 p.m. and the Board met via conference call at 4 p.m., the Board decided to wait until the next meeting to discuss the quote and to see if any more came in. Tammy will scan the quote from NEMC to the Board.

8. New Business

- a) The Board received the application for a liquor license from the Roxbury Country Store. Due to COVID-19, the State of Vermont changed the deadline for applications. Tammy informed the Board what was on the application. All necessary requirements were completed. Clare moved to approve the Roxbury Country Store's liquor license. The motion was seconded and passed with all ayes. Tammy will notify the State's Liquor Board that the license has been approved. At this time, the Board is unable to sign the form, once they can, the signed license will be sent to the State.
- b) The State has notified the Town that Green-Up Day has been postponed. At this time, the new date is not known.
- c) The Board talked about COVID-19. The Listers have started to work on preparing the new Grand List. Dave was concerned about continuity of government. What would happen if the Board gets sick or Tammy. The Board mentioned there may be a possibility that the Federal Government may reimburse Town's for expenses incurred, Tammy will keep track of expenses related to COVID-19. Steve is working on the Local Emergency Management Plan (LEMP).
- d) There is a Washington & Northern Orange Counties Regional Response Center (WROC-RRCC). The command center is a unified regional response of local community wellness and support services formed to provide emergency protective measures during and after COVID-19 pandemic. It has been formed to act as the county-level response center to assist in the coordination and action of local efforts to support vulnerable populations during the viral pandemic. Tammy will have the information put on the Town's website and to ask the Library if they would put information on their website.

9. Other Business

- a) Francis Jones' dogs are stilling causing issues in the village. A letter of violation will be given to Francis. It was also mentioned that Francis is parking on the sidewalk. Steve will contact the Sheriff to ask him to speak to Francis about parking on the sidewalk and have him give Francis the letter of violation regarding the dogs. Clare suggested the letter be sent via certified mail too.
- b) Steve mentioned the West Hill Cemetery discussion with Carma and Gus Flowers has stopped. Steve suggested the Board put the issue on hold for a couple of months.
- c) The Board is unsure of the time of the next meeting. It will be via conference call.

With no further business to discuss, the meeting adjourned at 4:57 p.m.

Tammy Legacy, Selectboard Assistant
Approved on April 20, 2020