

ROXBURY SELECTBOARD MEETING
MINUTES OF FEBRUARY 3, 2020
7:00PM - 8:33PM

MEMBERS: Vice-Chair Clare St. John and Road Commissioner Dave McShane
STAFF: Selectboard Assistant Tammy Legacy
PUBLIC: None

1. The meeting was called to order at 7:00 p.m.
2. Additions or deletions to agenda - add MVP's HRA Plan to other business.
3. The Board discussed accounting.
4. Dave moved to accept the minutes of January 20, 2020 as amended and the minutes of January 27, 2020 as submitted. The motion was seconded and passed with a vote of 2 to 0.
5. Public - None
6. Road Commissioner's Report
 - a) The plow hitch for the grader was installed. It was fixed and some warranty work on the grader was performed at the same time. The 2016 International truck went to Clarks for some warranty work.
 - b) Roads are as good as can be expected.
 - c) Warren Mountain Road Slope Project was mentioned. Still waiting for easements to be returned. Two property owners have been in touch with Dave.
 - d) Dave is getting closer to go out to bid on the grant projects.
 - e) Dave is getting quotes on trucks and sanders to replace the 2012 Ford truck.
7. Financial Report
 - a) The Board reviewed the orders. Dave moved to approve the orders with add-on of Dubois & King in the amount of \$5,182.68. The motion was seconded and passed with a vote of 2 to 0.
 - b) The Town received the payment from a CVRPC grant in the amount of \$4,400. This grant allowed the Town to purchase a leaf blower.
8. Unfinished Business
 - a) Tammy gave the Board the 2020 Selectboard Report that will be printed in the Town Report.
 - b) The interior storm windows were installed at the Town Office.
 - c) Two residents did not license their dogs in 2019. They are Josh Moorby and Raul Sanchez. Tammy will give the contact information to Steve Twombly so that he can ask the Washington County Sheriff's department to visit the two residents.
9. New Business
 - a) The Board reviewed the Cintas contract. Dave moved to approve Cintas contract for uniforms. The motion was seconded and passed with a vote of 2 to 0.
 - b) E-911 Coordinator Tammy Legacy discussed an issue with the Board. There is a camp on the Cram Hill side of Fisher Road and there is a house on the Braintree Hill side of the Fisher Road. The Braintree Hill side is a Class III and the Cram Hill side is a Class IV. It is impassable in a section of the road. Delivery companies get confused on where to deliver packages to the house on the Class III portion and a camp is now built on the Class IV portion. Tammy would like to name the Class IV portion **Upper Fisher Road**. The Board discussed Tammy's request. Dave suggested calling the Class IV portion **Upper Fisher Road** and

keeping the Class III portion **Fisher Road**. Dave did not think it necessary to change the name of the road. Tammy will contact Vermont E-911 office to see what can be done. A 911 address needs to be created for the camp.

10. Other Business

- a) Dave moved to approve Clare as Vice-Chair to sign the agreement with MVP and the Certificate of Resolution. The motion was seconded and passed with a vote of 2 to 0. This agreement is for the MVP's HRA.

11. Dave moved to go into executive session with an invitation to Tammy Legacy to discuss personnel. The motion was seconded and passed with a vote of 2 to 0. The Board entered executive session at 8:09 p.m. The Board exited executive session at 8:30 p.m.

Dave moved to hire Clarence Baker as the one ton truck driver on an on-call basis. The motion was seconded and passed with a vote of 2 to 0.

With no further business to discuss, the meeting adjourned at 8:33 p.m.

Tammy Legacy, Selectboard Assistant
Approved on March 2, 2020