

ROXBURY SELECTBOARD MEETING  
MINUTES OF JANUARY 20, 2020  
7:00PM - 9:37PM

MEMBERS: Chair Steve Twombly, Vice-Chair Clare St. John and Road Commissioner Dave McShane  
STAFF: Selectboard Assistant Tammy Legacy  
PUBLIC: Dotti Guiffre

1. The meeting was called to order at 7:00 p.m.
2. No additions or deletions to agenda
3. Dave moved to accept the minutes of January 6, 2019 as amended. The motion was seconded and passed with a vote of 3 to 0.
4. Public
  - a) Dotti Guiffre, a teacher at the Roxbury Village School for the past eight years spoke to the Board about the proposed article for the Town Meeting Warning. The Roxbury PTO would like to have a gazebo built on the school playground and would like the Town to approve payment of \$10,000 towards the cost. Donations and school funds would pay for the remainder of the cost. Dotti showed photos of the gazebo. It would supply shade for school activities and functions and would allow the community to have a place to go. It is a large ten sided gazebo. It could be used for outdoor classroom. The cost for the gazebo is \$22,400 and another \$10,000 estimated for constructing floor, etc. A petition was submitted to the Town Clerk signed by the required amount of signatures. The Board had concerns about bringing the article to the voters. They wondered if fundraising would be a better way to go. The Board did feel the gazebo would be an asset to the Town. Dotti said she would discuss the petition with the person that submitted it to see if the petition could be rescinded and fundraising would begin.
5. Road Commissioner's Report
  - a) The 2016 International truck was at McLeods. It had a broken spring but is fixed now.
  - b) Roads have frost heaves.
  - c) Warren Mountain Road Slope Project Update was discussed previously. The easement packets have been mailed.
  - d) There was a pile of debris that was mentioned at the last meeting on properties owned by Lise Cloutier and William Noel but they cannot access it at this time.
  - e) Dave will have more information on the current grants at the next meeting.
  - f) No changes with the annual Certificate of Mileage. By consensus, the Board approved the Certificate of Mileage.
  - g) Dave submitted the draft letter that will be sent to the road foreman. Tammy will type it up and send to Board via email. The Board will discuss at the next meeting.
6. Financial Report
  - a) The Board reviewed the orders. Clare moved to approve the financial report. The motion was seconded and passed with a vote of 3 to 0.
  - b) The Town received the quarterly highway payment in the amount of \$16,013.03.
7. Unfinished Business
  - a) Town Office Maintenance
    - 1) The Board discussed the Tech Group quotes. No action taken.

8. New Business

- a) Steve will process the annual report to the US Census.

9. Other Business - None

10. Dave moved to go into executive session with an invitation to Tammy Legacy to discuss personnel. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 8:10 p.m. The Board exited executive session at 8:13 p.m.

Dave will talk to Clarence Baker, an applicant for the back-up snowplow driver for the pickup.

11. The Board worked on the 2020/2021 Budget, Selectboard Report and Town Meeting Warning.

The Board will meet on January 27th at 5:30 p.m. to work on Town Meeting Warning, Budget and Selectboard Report.

With no further business to discuss, the meeting adjourned at 9:37 p.m.

---

Tammy Legacy, Selectboard Assistant  
Approved on February 3, 2020