

ROXBURY SELECTBOARD MEETING  
MINUTES OF JANUARY 6, 2020  
7:00PM - 9:15PM

MEMBERS: Chair Steve Twombly, Vice-Chair Clare St. John and Road Commissioner Dave McShane  
STAFF: Selectboard Assistant Tammy Legacy  
PUBLIC: Dan Sudhoff

1. The meeting was called to order at 7:00 p.m.
2. No additions or deletions to agenda
3. Clare moved to accept the minutes of December 16, 2019 as changed. The motion was seconded and passed with a vote of 3 to 0.
4. Public
  - a) Dan Sudhoff discussed with the Board his concern about the debris that came down the Dog River that could affect the properties of William Noel and Lise Cloutier. Dave will look at the area of concern.
  - b) Dan Sudhoff discussed with the Board the Warren Mountain Road Slope Project.
5. Personnel Contract - Dave moved to approve the new contract with IBEW for one highway worker. The motion was seconded and passed with a vote of 3 to 0.
6. Road Commissioner's Report
  - a) The 2012 International truck had plow issues. It has been fixed now.
  - b) Roads were mentioned.
  - c) Warren Mountain Road Slope Project Update was discussed previously. The easement packets will be mailed this week.
7. Financial Report
  - a) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.
  - b) The Town received a donation for the Community Hall in the amount of \$300 and for the Historical Society in the amount of \$200.
8. Unfinished Business
  - a) Town Office Maintenance
    - 1) The interior windows have been ordered from Indow Windows. Andrew Legacy will be paid to help Steve install the windows when they arrive.
    - 2) The IP address has been changed at the Town Office and the internet speed has been increased. Tech Group will visit the Town Office on Wednesday for an assessment of the Town's technology.
    - 3) Steve received approval from Preservation Trust of Vermont to replace the Town Office roof with a metal roof. The Board discussed types of roofing material. Steve suggested the Board send out an RFP for roofing. Steve advocates for a metal roof because it would save money by lasting longer. The current roof has issues. It was installed around 2005. Steve will start working on the RFP for both metal and asphalt.
  - b) As Town Clerk, Tammy gave the list of unlicensed dogs to the Board. Letters will go out to owners. The Washington County Sheriff will be contacted if dogs are not licensed; the owners should expect a visit from the Sheriff's department.

9. New Business

- a) The new CLA is 97.64 and the new COD is 19.89.
- b) As Town Clerk, Tammy would like the Board to approve signing the five year contract for digitization of land records with Avenu (formerly ACS, Zerox, Conduent). This is the company the Town is currently using. Clare moved to renew with Avenu. The motion was seconded and passed with a vote of 3 to 0.

10. Other Business

- a) The Board discussed the status of the fire truck that the Roxbury Fire Fighters Association is purchasing. There is no update on whether the purchase has happened. Steve will contact the Fire Chief. The Board is concerned that it may not be insured if in fact the Town of Roxbury now owns it.

11. The Board worked on the 2020/2021 Budget.

With no further business to discuss, the meeting adjourned at 9:15 p.m.

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Tammy Legacy, Selectboard Assistant  
Approved on January 20, 2020