

Roxbury Cemetery Commission

Meeting Minutes, November 26, 2019

Roxbury Town Office

Attending: John Cashman, Sue Nevins, Wendy Cashman; Public: None

Meeting called to order at 10:07 A.M.

1. Minutes of November 21, 2018 approved as submitted.
2. Review and Approve Cemetery Lot Rates

Existing rates for East Roxbury Cemetery and those utilized by the Roxbury Cemetery Association for the Village Cemetery were reviewed. Although the burial lot sizes are not uniform for both cemeteries, it was decided to maintain the traditional sizes used due to existing layout of lots. A motion was approved to adopt new rates as outlined on the attached list of Cemetery Fees. Burials at other town cemeteries discussed. This topic reviewed with Selectboard at last night's meeting. It remains the consensus that until exact burial locations can be confirmed no additional burials should be allowed except at Village and East Roxbury Cemeteries.

3. Review 2019 Cemetery Projects

Progress of current FY projects reviewed. The resetting/straightening of headstones at First Settler East Cemetery was completed at budgeted cost of \$2,000. Stone cleaning was conducted at First Settler East and East Roxbury Cemeteries. Tree removal and stump grinding project at West Hill Cemetery was postponed due to cemetery access issue, which is being negotiated by the Selectboard. This project will have to be carried over to FY 2020-21. Planned installation of signs at Flat, Orcutt and West Hill Cemeteries will be addresses next spring as will repair of several stones at Orcutt and West Hill Cemeteries. Brush and seedling removal completed by volunteers at Winch Hill Cemetery as well as partial grading and filling of access road. Replacement of the first (George Wales, East Roxbury Cemetery) of numerous headstones completed. Replacement of the Polly Osborn Cram (first burial) in First Settler East planned for spring. Stone wall repair at First Settler East postponed.

4. Develop/Approve FY 2020-21 Cemetery Budget

Considering ongoing projects, additional tree removal, and taking over the Village Cemetery the following budget items were moved and approved:

- A. \$1,000 for stone resetting/straightening maintenance as needed at other than Village Cemetery.
- B. \$4,000 for resetting/straightening at Village Cemetery (Village account).
- C. Carryover of \$3,500 for West Hill tree project pending resolving access problem.
- D. \$3,200 for tree removal at Orcutt Cemetery per estimate from Snapping Turtle Tree Service.
- E. \$500 for stump removal at Village Cemetery (Village account).
- F. \$200 for storage shed removal at Village Cemetery (Village account).

- G. \$600 for replacement stone at First Settler East Cemetery.
- H. \$400 (in addition to \$400 carryover) for slate to repair First Settler East boundary wall.
- I. \$150 for link chain to restore Spaulding family lot at West Hill Cemetery.

5. Town Meeting Article Consideration

Based on budget review/status additional funds are deemed necessary to cover cost of planned tree removal project at Orcutt Cemetery. Motion approved to submit \$2,000 article for voter consideration at Town Meeting for tree removal.

There being no further business the meeting adjourned at 11:42 A.M.

Respectfully Submitted,

Wendy Cashman, Secretary