

ROXBURY SELECTBOARD MEETING
MINUTES OF SEPTEMBER 3, 2019
7:00PM - 8:14M

MEMBERS: Chair Steve Twombly, Vice-Chair Clare St. John and Road Commissioner Dave McShane
STAFF: Selectboard Assistant Tammy Legacy
PUBLIC: Nina Govoni

1. The meeting was called to order at 7:00PM.
2. Additions - Under Other Business add ATV Use on Tracy Hill Road, Complaints with parking on Sidewalk, Letter to State regarding land and Valley Net. Also add Other Cemeteries to Unfinished Business.
3. Dave moved to approve minutes of August 19 as amended. The motion was seconded and passed with a vote of 2 to 0.
4. Selectboard Vacancy - Clare St. John is interested in being on the Selectboard. Clare has lived in Roxbury most of her life. She lives in East Roxbury. Steve moved to appoint Clare St. John Selectperson. The motion was seconded and passed with a vote of 2 to 0.

Tammy gave Clare the Oath of Office.

Reorganization of the Board: Dave moved to elect Steve as Chair. The motion was seconded and passed with a vote of 3 to 0. Steve moved to elect Clare as Vice-Chair. The motion was seconded and passed with a vote of 3 to 0. Steve moved to have Dave continue as Road Commissioner. The motion was seconded and passed with a vote of 3 to 0.

5. Public - None
6. Road Commissioner's Report
 - a) The new leaf blower has been delivered. The Town received a grant to purchase the leaf blower.
 - b) Roads are in good shape. The State has approved the cutting of trees on Cram Hill Road. Per FEMA requirements, the Town needed to make sure the trees are not in the bat habitat area. The area for the cutting is in a FEMA Project area. Steve suggested some hard pack be put down on certain areas of Warren Mountain Road.
 - c) Grants Update
 - 1) Warren Mountain Road Box Culvert should be started in three weeks.
 - 2) The Warren Mountain Road Class 2 Grant - paving should be done next year and hopefully the under drain area that gets really bad will be fixed this year.
 - 3) Warren Mountain Road Slope Project - still waiting on easements.
 - d) Bull Run Road has issues with guardrails in a specific area. It needs to be fixed.
7. Financial Report
 - a) The Board discussed software for appraising properties.
 - b) The Board reviewed the orders. Dave moved to approve orders. The motion was seconded and passed with a vote of 3 to 0.
8. Unfinished Business
 - a) West Hill Cemetery on Carrie Howe Road was discussed. Steve has been talking with property owners adjacent to the cemetery. An amenable agreement is being worked on. By consensus, the Board approved a preliminary proposal to the property owners.
 - b) Steve is working on the Request for Proposal for the town wide reappraisal.
 - c) Cemeteries were discussed. Green Valley Memorials completed work on the First Settlers

Cemetery. They repaired almost every stone that needed it. Roxbury's Cemetery Commission is having work days. On September 7, they will be at Winch Hill Cemetery. On September 14, they will be cleaning at the large Roxbury Cemetery north of the village. On September 28, they will clean stones at the First Settler East Cemetery. Volunteers are needed. If anyone is interested, they should contact Jack or Wendy Cashman.

9. New Business - None

10. Other Business

- a) The Board received a complaint regarding ATVs being used on Tracy Hill Road for the past two weeks. Dave will contact the Lost Nation ATV Club regarding the complaint.
- b) The Board is receiving complaints that a certain resident is still parking on the sidewalk. The property owner has received two letters requesting he stop parking vehicles on the sidewalk. Steve will contact the Washington County Sheriff's Department regarding the issue.
- c) The Board approved the letter to be sent to the State supporting the State's plan to purchase land in Roxbury.
- d) Valley Net was discussed.

11. No Executive Session

With no further business to discuss, the meeting adjourned at 8:14PM.

Tammy Legacy, Selectboard Assistant
Approved on September 16, 2019