

ROXBURY SELECTBOARD MEETING  
MINUTES OF AUGUST 5, 2019  
7:00PM - 8:47PM

MEMBERS: Acting Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Wendy & Jack Cashman, Mark Gerdes, John Parzych, Dave Santi, Tom Frazier and Jerry Tabor

1. The meeting was called to order at 7:00PM.
2. Additions - None
3. Dave moved to approve minutes of July 22, 2019 as amended. The motion was seconded and passed with a vote of 2 to 0.
4. Public
  - a) Mark Gerdes, Trustee of the Roxbury Cemetery Association, discussed the large cemetery at the north end of Roxbury Road with the Board. The Association hired an attorney to help with transferring the cemetery over to the Town. Per the Attorney, the Association needs to know if the Town will accept the land and funds as a gift for reassigning the ownership. There was discussion on repairing stones, perpetual funds and whether an audit is necessary. Wendy Cashman mentioned the Cemetery Commission received a grant for \$750 from VOCA. They will use the funds to straighten and repair stones in the large cemetery. There are three accounts, a savings account, a CD and a checking account. Interest from the CD (perpetual fund) is rolled into the checking. Insurance coverage ends on August 24th. The CD renewal is in September. Dave moved to have the Town of Roxbury accept the Roxbury Village Cemetery from the Roxbury Cemetery Association. The motion was seconded and passed with a vote of 2 to 0.
  - b) John Parzych mentioned he is interested in helping in the Orcutt Cemetery.
  - c) Dave Santi informed the Board that he does not park on the sidewalk. Tom Frazier thanked the Selectboard for sending letters to those who park on the sidewalk. Dave Santi said he has no problem with having debris removed from in front of his home. John Parzych has concerns about increasing the elevation of the sidewalk. His garage would get even more water than it does now if the elevation was increased. There was discussion on the drainage issues in the village. Steve suggested John contact AOT with his concerns about drainage.
  - d) Dave Santi mentioned he contacted the State regarding the railroad spraying along the railroad.
  - e) Tom Frazier mentioned the concerns of Annette and Rich Smith with brush burning by their neighbors. According to Tom, burning grass is a nuisance and his prohibited by law. Also mentioned was a burning ordinance.

5. Road Commissioner's Report

- a) The Board opened the Sand/Gravel Bids. (per yard)

	Winter Sand	Crushed Gravel	Bank Run
RE Tucker	0	0	0
		Plant Mix \$11.80	
Pike Industries	0	10.72 loaded in pit	0
Tabor Earth Ext.	\$13.00 delivered	\$16.00 delivered	\$13.50 delivered
		\$12.50 in pit	\$10.00 in pit
	\$81 trucking fee if delivered		

Dave moved to award Sand/Gravel contract to Tabor Earth Extractors. The motion was seconded and passed with a vote of 2 to 0.

- b) Equipment discussed. The Board reviewed specs and quotes for International Truck and Freightliner Truck. More info will be obtained.
- c) Roads are being graded and mowed.
- d) Grants were discussed. The paving will not be done until next year on Warren Mountain

Road. Dave will meet with the State and Dubois & King to discuss the Warren Mountain Road Slope Project. Dave is working on easements for the project.

- e) Dave was informed the Town did receive the equipment portion of the Municipal Roads Grants-In Aid Program. Dave would like to purchase a leaf blower with the grant funds. The cost is \$6,000. The Town would be responsible for 20% of the cost. By consensus, the Board approved the purchase.

#### 6. Financial Report

- a) The Board reviewed the orders. Steve moved to approve orders. The motion was seconded and passed with a vote of 2 to 0.
- b) The Town received the final payment from FEMA and the State for the 2018 Storm in the amount of \$141,946.51
- c) The Town received the quarterly highway payment from the State in the amount of \$15,500.35.

#### 7. Unfinished Business

- a) Steve moved to approve the Local Emergency Management Plan (LEMP) and to authorize Dave to sign. The motion was seconded and passed with a vote of 2 to 0.
- b) By consensus, the Board approved the letter to the State regarding the Reappraisal Order and the Board signed the letter.
- c) No update on Selectboard vacancy.

#### 8. New Business

- a) Unlicensed dogs was tabled until the next meeting.
- b) Tammy, Roxbury's E-911 Coordinator explained that there are three homes on a private drive on East Roxbury Road. The law requires that if there are three or more homes on a private drive a new road needs to be created. This road will be a private road and the Town will purchase a sign. Tammy will invite the residents to come to the next meeting to discuss the situation. The residents should have a say on the name of the road. The new numbers have already been created.

#### 9. Other Business - none

With no further business to discuss, the meeting adjourned at 8:47 p.m.

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Tammy Legacy, Selectboard Assistant  
Approved on August 19, 2019