

ROXBURY SELECTBOARD MEETING
MINUTES OF JULY 22, 2019
7:00PM - 8:33PM

MEMBERS: Acting Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Wendy & Jack Cashman, Annette & Richard Smith, Nina Govoni, Tom Frazier, Carlos Montero and Sue Nevins

1. The meeting was called to order at 7:00PM.
2. Additions - None
3. Steve moved to approve minutes of July 1, 2019 as amended. The motion was seconded and passed with a vote of 2 to 0.
4. Public
 - a) Richard & Annette Smith discussed their concerns about their neighbor burning yard debris. They feel this causes health concerns and is not good for the environment. The Town Health Officer has been contacted and also the State's Department of Environment and Fire Marshall. The Board discussed possibly adopting an ordinance.
 - b) Carlos Montero asked about the Community Hall Restoration. The Board informed him a bid has been accepted to replace the porch.
 - c) Jack & Wendy discussed the Carrie Howe (West Hill) Cemetery. Former Selectman Jeremy Reed had tried to reach Gus & Carma Flowers but was unable to. The Cemetery Commission had received a grant to do work in the cemetery but due to the issue with the Flowers, work cannot be done. The Board mentioned the survey and boundaries. VOCA has given Roxbury a grant in the amount of \$750 to do work in the cemetery but it must be done this year or the grant is forfeited. The Commission will ask VOCA if they can amend the grant so that it is for a different cemetery.
 - d) The Cemetery Commission discussed the large cemetery on Roxbury Road. The Cemetery Trustees have contacted an attorney who has been working on having the Town of Roxbury take over the cemetery. The Cemetery Commission will meet with the Cemetery Association's Trustees, Mark Gerdes and Gloria Gerdes, next week. There was discussion on whether an audit should be done on the accounts.
 - e) The Cemetery Commission discussed the need for the pile of debris to be removed from the area near the East Roxbury Cemetery. The landowners would like it taken away.
 - f) The Cemetery Commission mentioned there is a walking history tour of First Settlers Cemetery on July 28. There will be stone cleaning demonstrations and participants can hear about some of the people that are buried in the cemetery.
 - g) Tom Frazier mentioned people parking on the sidewalks in the village. There was discussion on amending the Traffic Ordinance and possibly contacting the Washington County Sheriff about the issue. The Selectboard agreed to have letters sent to the people requesting they stop obstructing the sidewalks.
 - h) Also mentioned by Tom was the possible Village Designation.
5. Road Commissioner's Report
 - a) The new grader had issues that have been resolved. Replacing the 2012 International was mentioned.
 - b) Mowing is being done.
 - c) On August 5th there will be a meeting with State & FEMA officials regarding the spring storms.
 - d) Carrie Howe/West Hill Grant is being finished up.
 - e) The Board discussed easements in regards to the Warren Mountain Road Slope Project.
6. Financial Report
 - a) The Board reviewed the orders. Steve moved to approve orders. The motion was seconded and passed with a vote of 2 to 0.

- b) The painting is complete on the Town Office building and the final payment to the contractor was added to the orders. Tammy will send a thank you note to the contractor.

7. Unfinished Business

- a) Steve will finish up the LEMP and bring to the next meeting.
- b) The Reappraisal Order was mentioned.

8. New Business

- a) Dave moved to approve Gillespie's fixed price for propane and fuel and to authorize Tammy to sign the forms. The motion was seconded and passed with a vote of 2 to 0.
- b) The Board mentioned the resignation of Jeremy Reed as Selectman that became effective on July 14. Tammy will post the vacancy.
- c) Kate Jackson resigned from the Planning Commission effective the end of August. With regret the Board accepted her resignation.
- d) The West Hill tree cutting was discussed under public.

9. Other Business

- a) Tammy will send out Sand/Gravel bids.

With no further business to discuss, the meeting adjourned at 8:33p.m.

Tammy Legacy, Selectboard Assistant
Approved on _____