

ROXBURY SELECTBOARD MEETING  
MINUTES OF MARCH 18, 2019  
7:03PM - 8:20PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane  
STAFF: Selectboard Assistant Tammy Legacy & Road Foreman Loren Bent  
PUBLIC: Mike Dickinson, Tim Martin and Dave Santi

1. The meeting was called to order at 7:03PM.
2. No Additions or Deletions to Agenda
3. Steve moved to appoint Jeremy Reed as Chair. The motion was seconded and passed with a vote of 2 to 0 with 1 abstention.

Dave moved to appointed Steve Twombly as Vice-Chair. The motion was seconded and passed with a vote of 2 to 0 with 1 abstention.

4. Steve moved to approve the minutes of March 4, 2019 as amended. The motion was seconded and passed with a vote of 3 to 0.
5. Public
  - a) Tom Frazier talked to the Board about the Town Garage. Tom had mentioned the need for replacing the Town Garage at Town Meeting. The Board and Tom discussed the condition of the Town Garage and the need to either replace, repair and add-on. Also mentioned was elevating the building out of the flood hazard area. Tom offered his assistance. He would be willing to look into possible grants, look into what other town's have done, etc. It was also mentioned the cost to heat the building.
  - b) Tim Martin asked where the Board stands with videotaping meetings. The Board had no update. The Board asked Tammy to find out what the retention schedule is for taped meetings.

6. After Town Meeting

- a) By consensus, the Board appointed the following:
  - Emergency Management Director - Steve Twombly
  - Town Health Officer - Dr. Craig Sullivan
  - Deputy Town Health Officer - Dr. Duane Natvig
  - Regional Planning Commissioner - Gerry D'Amico
  - Roxbury Planning Commissioners:
    - Mike French, term ending 2020
    - Kate Jackson, term ending 2021
    - Elizabeth Carney, term ending 2021
    - Lucinda Sullivan, term ending 2022
    - Jesse Greig, term ending 2022
  - E-911 Coordinator - Tammy Legacy
  - Solid Waste Representative - Dave McShane
  - Central VT Internet Representative - Jon Guiffre
  - Website Administrator - Nina Govoni
  - Fence Viewers:
    - Scott Legacy
    - Darrell (Chuck) Brown
    - Mark Gerdes
  - Inspector of Lumber & Shingles - Scott Legacy
  - Tree Warden - Steve Lusk
  - Chairman of Civil Defense - Steve Twombly
  - Road Commissioner - Dave McShane
- b) Town Garage - already discussed in public
- c) Tammy submitted the annual Certificate of Financial Action from Town Meeting.
- d) Tammy mentioned the voters had approved voting the Social Service Agencies annual requests for funds by Australian ballot next year.

- e) By consensus, the Board approved posting notices at the Town Office, Post Office, Steele Hill and the website.
- f) By consensus, the Board approved the Northfield News as the official posting newspaper.
- g) At Town Meeting, a voter suggested having a separate article for the Highway Equipment Fund. The Board will discuss this when they work on the 2020 Town Meeting Warning.

#### 7. Road Commissioner's Report

- a) Dave received two quotes for replacing the grader. The quotes are from Caterpillar and John Deere. Caterpillar bid \$268,550 with \$25,000 for a trade in for a total of \$243,500 with a 7 year warranty. John Deere bid \$257,900 with \$40,000 for a trade in for a total of \$217,900 with a 5 year warranty. The Board discussed the bids. Dave will do a comparison of the two bids and bring to the next Board meeting.

There was no discussion on the 2012 International truck.

- b) Mud season has started. The Board discussed the condition of Warren Mountain Road. There was concern that when the Road Closed signs are up on Warren Mountain Road, people will ignore them and go around them. It was mentioned that the Sheriff could patrol during that time.
- c) The Board signed the MRGP Annual Planning Report.

#### 8. Financial Report

- a) The Board reviewed the orders. Steve moved to approve orders. The motion was seconded and passed with a vote of 3 to 0.

#### 9. Unfinished Business

#### 10. New Business

- a) Green Mountain Water Environment Association sent a letter requesting the Board allow a brochure that list common household pollutants that harm sewer/septic systems and damage the environment and would recommend proper disposal methods be inserted with the property tax bills. Their request would be using Town's resources. The Board appreciated the need to get the information out to the public but did not think they could support the request. They would have information posted on the Town's website and have brochures available.
- b) Tammy mentioned she had made a mistake on the Town Meeting Warning. The terms for Library Trustees were incorrect. The Board will need to have a special meeting to validate the actions at Town Meeting. Dave moved to approve the warning for a Special Town Meeting for May 6, 2019 at 6:45 p.m.. The motion seconded and passed 3 to 0.

#### 11. Other Business

- a) Dave Santi asked why the Town Garage roof isn't fixed. Steve told him this is being discussed. Steve and Dave will make calls about repairing the roof. The Board was not aware of the leak until Town Meeting. Also mentioned was repairs to the building.
- b) Dave Santi discussed the need to have the sidewalk repaired. Dave McShane will look at the sidewalk after the snow is gone. Steve mentioned the Planning Commission is researching getting a Village Designation and possibly applying for a grant.
- c) Fire Department invoices were mentioned.
- d) Dave Santi asked the Board why Reggie Brown wasn't Animal Control Officer. It was mentioned he hadn't asked to be.
- e) Discussion about Town Meeting, Elections and traffic enforcement tickets.

Steve moved to adjourn the meeting. The motion was seconded and passed 3 to 0. The meeting adjourned at 8:20PM.