

Roxbury Planning Commission  
April 25th, 2019  
Roxbury Town Office  
Meeting Minutes

Present: Jesse Greig, Elizabeth Carney, Mike French, Lucinda Sullivan, Kate Jackson

Meeting was called to order at 6:37pm

Elizabeth moved to approve the minutes with the addition of Mike French being vice chair.  
Lucinda seconded the motion.  
The minutes from last meeting were approved as amended 5,0,0.

Jesse Greig shared that he has found two more folks who would like to be on the Planning Commission. Lise Cloutier & Mel Hall.

Elizabeth made a motion to make a request to the select board to add two additional members to the Planning Commission.  
Jesse seconded the motion.

The motion was approved 5,0,0

Lucinda was able to speak with Central VT Planning Commission office manager Nancy Chartrand.  
When we agree on final survey, Nancy would be happy to take a look at it and offer advice.

Nancy is also happy to help us sift through the answers and decipher how to interpret the results.  
She said if we get 20% back, we're doing good.

Lucinda also spoke with Nancy about Forest Integrity:  
The CVPC has maps available through an online mapping tool called Biofinder.  
It includes maps of forest blocks, wildlife corridors, endangered species habitat and road maps that will all need to be included in the updated Town Plan.

Planning Commission Member Terms end as follows:

Elizabeth 2021  
Mike 2020  
Jesse 2022  
Lucinda 2022  
Kate 2021

Our goal is to have the update Town Plan completed by October 2019.  
Claire Rock is available to come at end of summer to help with deficiencies that we have been working on.

Upon completion of the drafted Town Plan we are required to send a copy to Roxbury's bordering towns, Northfield, Brookfield, Braintree & Warren.

Research for the following deficiencies in the Town Plan are assigned as follows:

Energy and Air Quality - Mike

Unemployment & Employment, Accessory Dwellings - Kate

Local Farms & Local Foods - Elizabeth

Forest Integrity - Lucinda

Kate will compile a list on implementation of Town Plan goals.

Elizabeth is looking into Village Center Designation

Elizabeth shared that other towns have included goals, policies and declarations for each category. Other plans also identify resident priorities within each category.

Kate will overhaul drafted survey for final approval.

Next meeting will be Tuesday May 7th and May 30th, 6:30pm at the Roxbury Town Clerk's Office.

Meeting was adjourned at 7:40pm