

ROXBURY SELECTBOARD MEETING
MINUTES OF APRIL 8, 2019
7:00PM - 8:40PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane
STAFF: Selectboard Assistant Tammy Legacy & Road Foreman Loren Bent
PUBLIC: Mark Gerdes and Sue Nevins

1. The meeting was called to order at 7:00PM.
2. No Additions or Deletions to Agenda
3. Steve moved to approved minutes of March 18, 2019 as amended. The motion was seconded and passed with a vote of 3 to 0.
4. Public
 - a) Mark Gerdes, Trustee of the Roxbury Cemetery Association, spoke to the Board about the possibility of the Town taking over the large cemetery on Roxbury Road. Currently, there are only two Trustees. The Cemetery Association had spoken to the Selectboard about this a few years ago. The Town currently pays for the cemetery to be mowed. There was discussion on the process of turning the cemetery over to the Town. The Board suggested the association contact an attorney to find out how the association can be dissolved and also mentioned was the By-Laws should be reviewed. Tammy will look in the vault for information about the association and Mark will find out more information.
- 5.. Road Commissioner's Report
 - a) The Board discussed the 2018 International truck. After mud season is over, the truck will be repaired by Clarks at no cost to the Town. A new rear-end will be put in, this should resolve the issue that has been happening with the truck.
 - b) Grader - The Board compared the specs for a CAT grader and a John Deere grader. The Board discussed the purchase price and warranty for both graders. No decision made, Dave will get more information and the Board will discuss at the next Board meeting. The Board decided to change the date of the next Board meeting to April 22nd.
 - c) Warren Mountain Road will be closed on Monday by 9 a.m. for the foreseeable future. Road closed signs will be put up. The road could possibly be closed for three weeks. Tammy will have a notice posted on the website. The Board briefly discussed the Warren Mountain Road grant projects.
 - d) By consensus, the Board adopted the annual Certificate of Compliance for Town Road and Bridge Standards and Network Inventory.
 - e) The Board discussed the Oxbow Bridge Grant.
 - f) It was mentioned the new park sign has been put up.
6. Financial Report
 - a) The Board reviewed the orders. Steve moved to approve orders. The motion was seconded and passed with a vote of 3 to 0.
7. Unfinished Business
 - a) By consensus, the Board appointed Claire Chomentowski and Kim Copeland Roxbury's Green- Up Day Coordinators.
8. New Business
 - a) Dave moved to approve the Roxbury Country Store's liquor license. The motion was seconded and passed with a vote of 3 to 0.
 - b) Steve moved to approve Tim's Auto's liquor license. The motion was seconded and passed with a vote of 3 to 0.

9. Other Business

- a) Steve mentioned the need to finalize the review and approval of the Facility Use Policy and Agreement. Tammy voiced her concern that the cost to individuals to purchase insurance to rent the building is high. The Board understood Tammy's concern but thought the insurance was necessary. The Board discussed the policy briefly and hope to finalize it at the next Board meeting.
- b) Steve mentioned the recording of minutes. The Board is not in favor of videotaping the minutes and briefly discussed how they felt about audio recordings. If meetings are taped, the Town would need to comply with the Freedom of Information Act and a new tape recorder would need to be purchased.

With no further business to discuss, the meeting adjourned at 8:40PM.

Tammy Legacy, Selectboard Assistant
Approved on April 22, 2019