

ROXBURY SELECTBOARD MEETING
MINUTES OF NOVEMBER 5, 2018
7:00PM – 8:54PM

MEMBERS: Chair Jeremy Reed and Road Commissioner Dave McShane
STAFF: Selectboard Assistant Tammy Legacy
PUBLIC: Michele Gaboriau

1. The meeting was called to order at 7:00PM.
2. No Additions or Deletions to Agenda.
3. Public
 - a) Michele Gaboriau updated the Board on the Bull Run Road Project. Guardrails were installed on November 5th. The road was graded. Fences were taken down. Michele and Dave signed the Certificate of Substantial Completion. The Board thanked Michele for the work that was done on the project.
4. Road Commissioner's Report
 - a) The 2018 International Truck was discussed. The Board agreed to purchase spot chains. Cost will be approximately \$1,800 installed. The 2016 International Truck has some issues. Cost to repair will be \$2,400. The 2012 Ford Truck is at Formula Ford. It has electric issues and needs new brakes. It will also need tires and will be inspected. Dave said this would be the last year it would be inspected unless body work is done on it. It has 90,000+ miles on it.
 - b) The underground fuel tank was discussed. The estimated cost for cleaning and removing the tank plus report to the State will be \$4,648. The Town would dig it up. Dave would like to hire NRC to do the work. Jeremy had no objection. The cost will come out of special projects and shop maintenance. Jeremy signed the agreement with NRC.
 - c) Roads are in good shape.
 - d) Dubois & King has started the engineering work on the Warren Mountain Road Slope Project. There will be a kick-off meeting. Chris Bump would like monthly bills.
 - e) Bull Run Road Project was discussed under Public.
 - f) The Board discussed the quotes for repairing the Oxbow Bridge. They received a quote from Cold River Bridges and JP Carrara & Sons and hope to get one from Neil Daniels. The Board thought cast in place would be best. Cold River could have it done in a couple of weeks. Dave will wait for the quote from Neil Daniels. Dave will talk to Chris Bump to see how much the State will pay. The Board agreed Cold River's price is best with the start date. If Neil Daniels comes in lower, the Board will discuss it again but otherwise the Board agreed to accept Cold River's quote.
 - g) The Board discussed Winter Maintenance Policy briefly but decided to discuss it further at the next Board meeting. The Board also discussed using the pit in Northfield to store sand for Roger's truck to reduce the use of miles on the truck and wear on chains. Dave will contact Northfield Town Garage to find out what Northfield would charge the Town of Roxbury. The Board would like to start this year.

5. Financial Report

- a) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and approved 2 to 0. The Board also approved the Clark's invoice from last week.
- b) Income were:
 - \$15,477.98 - quarterly highway payment
 - \$8,839.22 - FEMA - small projects
 - \$4,388.00 - PILOT payment
 - \$35,331.00 - Current Use Payment (Hold Harmless)
 - \$367.35 - Excise Fuel Tax

6. Unfinished Business

- a) Facility Use Policy/Agreement - The Board briefly discussed and decided to discuss further at the next Board meeting.
- b) Ice Rink for the 2018/2019 Winter was approved. The rink will be on the former Garner lot.

7. New Business

- a) The Board briefly discussed EV Charging at the Park n Ride. No interest.
- b) The Board briefly discussed Central Vermont Internet. Also was mentioned EC Fiber.
- c) Jeremy opened a letter from the South Burlington City Clerk (Donna Kinville). The City Clerk is also the Vermont Municipal Clerks & Treasurers Association's President. Donna wanted the Selectboard to be aware that their Town Clerk was named the Vermont Municipal Clerk of the Year. The Board congratulated Tammy on her award.

8. Other Business

- a) Dave mentioned Jon Guiffre would like permission to use telephone poles at the Town Garage and would replace them. The Board agreed to Jon's request.

9. Executive Session - Dave moved to enter into executive session to discuss a personnel issue with an invitation to Tammy Legacy. The motion was seconded and passed with a vote of 2 to 0. The Board entered executive session at 8:42. The Board exited at 8:54PM.

With no further business to discuss, the meeting adjourned at 8:54PM.

Tammy Legacy, Selectboard Assistant
Approved on _____