

Roxbury Cemetery Commission

Meeting Minutes, November 21, 2018

Roxbury Community Center

Attending: John Cashman, Sue Nevins, Wendy Cashman; Public: None

Meeting called to order at 10:10 A.M.

1. Minutes of September 18, 2018 reviewed and approved as written.
2. Update of 2018 Cemetery Projects

First Settler East - Since last meeting the nine-foot section of stone wall opened for tree removal project was rebuilt, and headstones cleaned during September 29 volunteer workday. Due to its work schedule and weather Green Valley Memorials did not finish the stone straightening/repair work. This project will be carried over to next budget year.

East Roxbury – Held a volunteer workday September 20 to clean headstones, and cut back small trees in cemetery fence row. Replacement of George Wales headstone postponed until spring 2019.

Orcutt Cemetery – Installation of sign pending with expectations this will be completed in spring 2019.

Flat Cemetery – Sign project postponed to 2019-20 budget due to cost considerations.

3. Discussion of FY 2019-20 Cemetery Projects

First Settler East – Repair road side stone wall with volunteers overseen by Adam Jackson. Need to purchase truckload of slate stone projected at \$400. Continue with stone cleaning and Green Valley Memorial project not completed in 2018.

East Roxbury – Continue stone cleaning project in south end. Eagle Scout project, split rail fence on south boundary will be organized by Jonathan Tenney and covered by fund raising. Trees will need to be cut on east and west boundaries, especially three dead trees that pose a hazard. Need to discuss town work crew involvement with Selectboard.

Orcutt – Repair several broken headstones with volunteers (need to purchase epoxy). Long range project of restoring stone fence along roadside needs to be developed as well as solution to a dangerous large dead tree.

Flat – Proceed with planned installation of cemetery sign.

West Hill – Install cemetery sign recently found in Community Center. Complete tree cutting project by Whitney Tree Service delayed a budget year. Will likely need a \$2,000 funding Article for approval at Town Meeting to offset cost of about \$3,500. Need to follow up with Adam Whitney to update/confirm

previous estimate from fall of 2017. Repair four headstones and relocate footstones to proper locations.

Winch Hill – Return to clearing project with volunteer help.

4. Development/Approval of 2019-20 Cemetery Budget

Based on discussion of future plans it was decided to budget \$2,000 for Green Valley Memorials, \$250 for Civil War flag stands, \$62.50 for stone cleaning solution, \$3,500 for tree removal (West Hill), \$29 for epoxy, and \$400 for slate for stone wall repair. Total expense of \$6,241.50. These expenses to be offset by \$2,500 from town budget, \$2,000 special article for approval at town meeting, and projected carry over funds from 2018-19 budget. Motion to approve budget adopted.

5. Other Business

Discussion of need to enlist additional volunteers at town meeting in March as many on the current volunteer list are not participating at work days. Since items associated with burial requests (First Settler East and Orcutt) discussed at September meeting are not resolved further consideration tabled for future consideration. This subject also needs to be discussed with Selectboard.

There being no further business the meeting adjourned at 11:40 AM.

Respectfully submitted,

Wendy Cashman, Secretary