

ROXBURY SELECTBOARD MEETING
MINUTES OF DECEMBER 3, 2018
7:05PM - 8:48PM

MEMBERS: Chair Jeremy Reed and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Jack Cashman, Wendy Cashman and Ed Carney

1. The meeting was called to order at 7:05PM.
2. Additions or Deletions to Agenda - Delete the approval of minutes of November 19, 2018.
3. Dave moved to approve the minutes of November 5, 2018 as amended. The motion was seconded and passed with a vote of 2 to 0.
4. Public
 - a) Cemetery Commissioners Jack and Wendy Cashman discussed with the Board the Cemetery Commissioner's budget request for next year. Last year the Cemetery Trustees decided not to request funds for the Carrie Howe Cemetery and planned to request funds to repair the cemetery in this upcoming budget. The amount of the request to be brought to the voters will be \$2,000. The East Roxbury cemetery looks good, the Boy Scouts will install a fence on the south side of cemetery as part of a project. Adam Whitney Tree Service will do the work in the Carrie Howe Cemetery. The Board needs to talk to the landowner adjacent to cemetery. There are miscellaneous tree issues in cemeteries, Jack asked if the road crew could help on occasion. The Board did not think that would be a problem. There was a discussion on whether it would be beneficial to hire someone to do work. After discussing hourly wages and workers comp expense, it was decided it would be more beneficial to hire a tree service company. There are a couple of residents interested in being buried in old cemeteries (Orcutt and Steele Hill) There was a discussion on laws and rules when using old cemeteries. Wendy mentioned that the First Settlers Cemetery may be totally filled. Wendy and Sue Nevins will work with Gloria Gerdes, Roxbury Cemetery Association Trustee, to get digital photos taken of the records of the large cemetery on Roxbury Road (north end of village). They will discuss projects that should be a priority. Wendy wrote a grant through the Old Cemetery Association for the Roxbury Cemetery Association. The Board thanked Jack and Wendy for their hard work.
 - b) Ed Carney requested the Board purchase a Dead End sign for Schuler Road. The Board agreed to purchase the sign.
5. Road Commissioner's Report
 - a) The trucks are all back in Town now. The cost to repair the Ford truck was \$12,044.48. The Board discussed repairs to the 2018 International truck. It still has issues. The new chains have not come in yet. The storm last week was tough on vehicles. The State may declare the storm a federal disaster.
 - b) Roads discussed. Limlaw approached the Town of Northfield. They would like to clean road ways if they could have the chips. Limlaw would work with the landowners. This would be preventative maintenance. Jeremy and Dave are interested in talking to Limlaw about Roxbury. There would be meetings with landowners. Also mentioned was there will be extended clean up in the spring of trees and limbs.
 - c) There were major issues with Green Mountain Power after last week's storm. The road crew could not plow West Hill Road or Raynor Road until Saturday morning (the storm happened on Tuesday morning). Green Mountain Power blocked the road on Friday and would not allow any access. The storm knocked down power lines. Dave did not find any information that allowed Green Mountain Power to take over town roads.

The Board discussed contacting State Senators and Representatives. The Board agreed to pursue this matter.

- d) Warren Mountain Road Slope Project - No Update
- e) Oxbow Bridge was discussed. Dave updated the Board, the deck was poured. The Board approved contracting with Lafayette for guardrails. Dave signed proposal.
- f) The Board tabled the Winter Maintenance Policy until the next meeting.
- g) The underground diesel storage tank was removed.
- h) The Town received a grant from CVRPC under the Municipal Grants in Aid Program. The Carrie Howe and West Hill Roads will be ditched and lined with stone, removal of grader berms and crowning. The total cost of project is \$13,875, the town will have a 20% match that can be cash or in-kind. The project needs to be completed by June 30, 2019.
- i) The Board discussed the repairs to the Ford truck. The Board also discussed getting a quote from Clarks for the value of the 2012 International truck.

6. Financial Report

- a) The Board reviewed the orders. Dave moved to approve the orders minus two Clark's invoices (2018 International truck). The motion was seconded and passed with a vote of 2 to 0.
- b) The Town received a PILOT payment in the amount of \$24,482.93.

7. Unfinished Business

- a) Facility Use Policy was tabled until the next meeting.
- b) The Town Attorney would like the Board to decide whether they will bid on properties up for tax sale if no other bids were made. No decision made. The Board will discuss at the meeting on December 17.

8. New Business - no new business

9. Other Business

- a) Dave and Jeremy once again discussed the issue with Green Mountain Power. The Board felt they represent the citizens and the reliability issue is a concern for citizens. The Board decided they would lodge a complaint stating power lines were not removed from road in a timely manner, there was a lack of responsiveness and there are frequent outages. They will send copies to the Senators and Representatives. Dave will work on the letter and will contact VLCT for guidance.
- b) The Board discussed speed limit signs on Warren Mountain Road. Dave will make sure the signs are in the correct locations.

10. 2019 Town Meeting - The Board briefly discussed Town Meeting Budget.

11. Executive Session - No executive session.

With no further business to discuss, the meeting adjourned at 8:48PM.

Tammy Legacy, Selectboard Assistant
Approved on December 17, 2018