

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 15, 2018
7:00PM – 8:49PM

MEMBERS: Vice-Chair Steve Twombly and Road Commissioner Dave McShane
STAFF: Selectboard Assistant Tammy Legacy
PUBLIC: Michele Gaboriau, Jon Ashley, Tom Frazier and Dan Sudhoff

1. The meeting was called to order at 7:00PM.
2. No Additions or Deletions to Agenda.
3. Dave moved to approve minutes of October 1, 2018 as amended. The motion was seconded and passed with a vote of 2 to 0.
4. Bull Run Road Project - July 2017 Storm - Jon Ashley (Dubois & King) and Michele Gaboriau (G&N Excavation) met with the Board. Jon stated the bid documents were off because of a clerical error. The low bidder is still G&N Excavation. Jon stated that Jeremy has contacted him regarding dowels. If more are needed, a change order will be created. Michele brought the Performance Bonds. Dave moved to have Steve, as Vice-Chair, sign the contract documents with G&N Excavation for the Bull Run Road Project. The motion was seconded and passed with a vote of 2 to 0. The documents were signed.

The pre-construction meeting was held during the meeting. Participating in the pre-construction meeting were Jon Ashley, Michele Gaboriau, Steve Twombly, Dave McShane and Selectboard Assistant Tammy Legacy. The project will start on October 16. The water control plan was submitted to Jaron Borg. Discussion on where materials will be purchased from. Davis Bacon rules will be followed. Dave said he has contacted the landowner that is in the project area. The landowner would like the trees that will be cut down. Michele said they will contact the landowner. Dave mentioned the jersey barriers that are currently at the project area are rented. When the guardrails are installed, he will have SD Ireland pick them up. The final completion date is scheduled for November 20.

5. Public

- a) Tom Frazier mentioned the driveway between the church and the library. There are large holes and he requested they be filled in. It was mentioned that the Town maintains the driveway. Also mentioned was the difficult time Claire and Tom Chomentowski are having with the neighboring property owner. The Selectboard said this is a civil issue and they could not be involved. Tom asked if the Fence Viewers could do anything. Discussed was whether the Fence Viewers were qualified to resolve the issue, that maybe a survey should be done. The position of Fence Viewer is antiquated.
- b) Dan Sudhoff spoke to the Board about the Warren Mountain Road Slope Project. Dave stated the engineering firm that the Town contracts with will be in touch with the Sudhoff's for an easement so the Town can access the damaged area. Dave mentioned Chris Bump is aware of the Board receiving only one bid for engineering. Chris told Dave the Town can accept the bid or go back out to bid. Dan would like to know who owns the box culvert that is in the project area. Steve mentioned that ownership of the culvert would be difficult to know. It was mentioned the easement would need to be a permanent easement per federal requirements for federal funds.

Dan was told by the Board that the Town would cover all cost for the easement, the landowner would not be responsible for any of the fees. It was also mentioned that the landowner would be compensated.

6. Road Commissioner's Report

- a) The Board discussed the 2018 International Truck.
- b) Some roads have been graded. Ditching is being done. The road crew is getting ready for winter.
- c) Warren Mountain Road Slope Project - The Board opened the bid. The bid was received from Dubois & King. The amount of bid is \$76,206.00. The project will be completed by the end of November 2019. The Board decided not to make a decision at this time. The Board will hold an emergency meeting tomorrow at 6PM to make a decision.

7. Financial Report

- a) The Board reviewed the orders. Davee moved to approve the orders with the exception of the Clark's invoice. The motion was seconded and approved 2 to 0.
- b) The Fire Department received \$5.58 for Excess Fuel Tax.

8. Executive Session - Dave moved to enter executive session with an invitation to Tammy Legacy and Tom Frazier to discuss a personnel matter. The Board entered executive session at 8:26PM. The Board exited executive session at 8:40PM. No action taken.

9. Unfinished Business

- a) Facility Use Policy was tabled until the next meeting.
- b) Steve requested Dave designate him to be in charge of the park sign. Dave agreed to Steve's request.

10. New Business

- a) MRRMA - The report has been filed by John Malter of MRRMA.
- b) Bill Hansen, Lister, sent a request to the Board. He would like permission to purchase two magnetic signs for their vehicles to be used by the Listers. The cost is around \$75.00. The signs would display Town of Roxbury, Town crest and the position of Lister. By consensus, the Board approved the purchase.
- c) BCBS - Health Insurance - The Board approved renewing the policy.
- d) Health Equity Renewal - The Board approved renewing the policy.

11. Other Business - No other business.

With no further business to discuss, the meeting adjourned at 8:49PM.

Tammy Legacy, Selectboard Assistant
Approved on November 19, 2018