

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 1, 2018
7:00PM – 8:42PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Michele Gaboriau and Jim Rogler

1. The meeting was called to order at 7:00PM.
2. No Additions or Deletions to Agenda.
3. Dave moved to approve minutes of September 17, 2018 as amended. The motion was seconded and passed with a vote of 3 to 0.
4. Road Commissioner's Report
 - a) The 2018 International Truck is at Clarks for repairs. The Board discussed the repairs.
 - b) Grading may start on Wednesday.
 - c) Dubois and King sent the Board the bids for the Bull Run Road Project. The bids were:

G&N Excavation - \$123,012.00
BUR Construction - \$125,664.00
Griffin & Griffin - \$157,820.00
Champlain Construction - \$213,192.05
Lamberti Excavating - \$231,415.00

Jeremy recommended awarding to G&N Excavation and he will contact Dubois & King regarding change order. Dave moved to accept low bid of G&N Excavation and proceed with Notice to Award and to authorize the Vice-Chair to Sign the Notice of Award. The motion was seconded and passed with a vote of 3 to 0. Once the Notice of Award was signed, Michele Gaboriau from G&N Excavation spoke to the Board about the project. (See attached)

- d) Steve moved to sign on with American Rock Salt. The motion was seconded and passed with a vote of 3 to 0. (See attached)
5. Financial Report
 - a) The Board reviewed the orders. Steve moved to approve the order. The motion was seconded and approved 3 to 0.
 - b) The Town received \$\$617.68 and \$66.18 for Excise Fuel Tax.
6. Unfinished Business
 - a) The Board discussed the Facility Use Policy. The reason for the policy is to protect the Town. The insurance carrier requested a policy. Use of Community Hall for community events should be free of charge. Use of Community Hall for private parties/events should not be free. Use of Fire Station for private parties should not be free. If alcohol is allowed (not banned) at any event, the insurance will be required. The Board supports having the community use the Community Hall, that is one of the reasons the building is being renovated. The Board will discuss the policy at the next

meeting; the policy needs to be amended to allow the community to use the building at no charge for community events.

- b) Budgets were discussed.
- c) Snowplowing was discussed.
- d) Inequity of property values and town-wide reappraisal were discussed.

7. New Business

- a) MRRMA - Roxbury needs to file a report regarding solid waste. The new law requires municipalities to file the annual report. Dave will file the report.
- b) The Board discussed recording meetings (audio) and having it posted on the website. Tammy will contact the Secretary of State's Office to find out how long audio recordings need to be kept on the website and how soon they need to be posted. Tammy will also ask the webmaster about memory issues when uploading to the web. The Board is not interested in having the meetings videotaped. No action taken.
- c) The Cemetery Commission sent an email requesting the road crew remove three dead trees along the north side wall at the cemetery on Ladd Road. Dave will talk to road crew next week.
- d) Nina Govoni has began the duties of Webmaster. The new email address is:
roxburytweb@gmail.com
- e) Tax Sale has been scheduled for December 18 at 10am at the Town Office. There are currently 6 properties up for tax sale.

8. Other Business

- a) Tammy informed the Board that Tim Martin has told her the exit signs have been fixed (bulbs & batteries), there is no wiring at the pavilion (they used an extension cord and that has been taken down) and the propane tank is gone.
- b) Steve mentioned the need for speed enforcement. The Sheriff may be able to patrol at the times the Board would want it which is Friday evenings and Sunday afternoons. Jeremy had spoken to the Sheriff who is willing to work with Roxbury. The cost is reasonable. All three Selectboard members are in favor of contracting with the Sheriff. Jeremy will contact the Sheriff about contracting on a trial basis for November and December.

9. Public

- a) Jim Rogler asked about the park sign. Dave is working on it.
- b) Jim Rogler asked about the flags that hang in the village. Jim is interested in helping with the flags to make sure they are hung up in the spring and taken down in the fall. He is also interested in donating funds towards the purchase of new flags, if necessary. Jim will contact TDS.

10. Executive Session - No executive session.

With no further business to discuss, the meeting adjourned at 8:42PM.

Tammy Legacy, Selectboard Assistant
Approved on October 15, 2018