

## Roxbury Cemetery Commission

### Minutes of September 4, 2018

Attending: John Cashman, Wendy Cashman; Absent: Sue Nevins; Public: None

Meeting called to order 6:00 PM at Town Office.

1. Minutes of November 20 and November 21, 2017 reviewed and approved as written.
2. Discussion of Whitney Tree Service Bill/First Settler East Cemetery

After the commission meeting of November 21, 2017, the proposed Town Meeting article to generate the balance of the \$6,000 for funding the tree cutting project was modified from \$3,200 to \$3,900 as anticipated Vermont Old Cemetery Association grant for 2018 had not been approved, and article was due for Town Report. Subsequently in late February, the VOCA application was approved for \$750. Tree removal/stump grinding at First Settler East Cemetery commenced in August at which time Whitney Tree Service advised in addition to planned cutting there were three trees that posed a safety hazard. Given the situation Whitney was authorized to remove these trees. Estimated additional cost brought the project cost to approximately \$7,000. The final cost totaled \$7,700, however since some stump grinding was not completed, the bill was negotiated to \$6,750, the amount originally planned plus the VOCA grant amount. Whitney was willing to accept this amount with the balance being considered a donation to the Town.

Given the sequence of events and quality of the work provided, a motion to approve payment of \$6,750 was adopted.

3. Discussion of Cemetery Projects

First Settler East – Tree removal/stump grinding completed. Two days of work by Green Valley Memorials for resetting/repairing headstones pending with stone cleaning to follow by volunteers

East Roxbury – One day of work by Green Valley Memorials pending with cleaning of an additional section of headstones to follow. Replacement of two small headstones to be coordinated with GVM.

Orcutt – New cemetery sign ordered.

Flat – New cemetery sign ordered.

West Hill – Relocating of head and foot stones in process. Repair to ten headstones pending. New flag stands for War of 1812 were purchased and installed for Memorial Day.

4. Burial requests for Orcutt and First Settler East Cemeteries

Discussion postponed until future meeting when all commission members are present as requests involve a policy decision.

There being no further business the meeting adjourned at 6:25 PM.

Respectfully submitted,

Wendy Cashman, Secretary