

ROXBURY SELECTBOARD MEETING
MINUTES OF SEPTEMBER 4, 2018
7:00PM – 7:59PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Tim Martin, Dave Santi and Mike Dickinson

1. The meeting was called to order at 7:00PM.
2. Additions or Deletions to Agenda. Grant Reimbursement Income and Community Hall Renovation to be added to agenda.
3. Steve moved to approve minutes of August 20, 2018 as amended. The motion was seconded and passed with a vote of 3 to 0.

Steve moved to approve the minutes of August 27, 2018 as submitted. The motion was seconded and passed with a vote of 3 to 0.

4. Public

- a) Tim Martin mentioned the agenda and minutes were not posted on the website. Selectboard Assistant, Tammy Legacy, mentioned she had sent the agenda and minutes to the webmaster to be posted on the website last week. Tammy will contact the webmaster regarding posting notices. Jeremy mentioned that Tammy should be trained to post notices on the website.
- b) Tim Martin inquired to the status of proceeding with posting of audio minutes online.

5. Road Commissioner's Report

- a) Equipment - Mulching will cost \$1,000 for hay and renting the mulcher. Steve asked if we should purchase a hydro seeder. Discussion on whether it would save money to purchase a hydro seeder. Jeremy asked Dave to get more information on whether it would save money.
- b) Roads – The Road Crew are off this week.
- c) Bull Run Road Project - July 2017 storm - Nothing to Report.
- d) FWHA A ER VT 17-1 - Jeremy stated that the State's attorney said it was a conflict of interest for Jeremy to sign the grant agreement so Dave signed the form.

6. Financial Report

- a) The Board reviewed the orders. Steve moved to approve the orders. The motion was seconded and approved 3 to 0.
- b) The Town received \$18,070.00 from the sale of the 2003 International truck. The funds were deposited into the Highway Equipment Fund.
- c) The Town received \$15,255.42 from the State for the Better Roads Grant for the Warren Mountain/Carrie Howe stone line ditching project.
- d) The Town received \$8,221.90 for the CVRPC Warren Mountain Road guardrail/berm removal grant.

7. Unfinished Business

- a) Tammy mentioned that the Secretary of State's Office now says the vote to have voters decide on whether they want social service appropriations voted by Australian ballot needs to be done on the floor since Roxbury votes on questions on the floor. The

Board did not see any reason to have a special town meeting so the article would be added to the 2019 Town Meeting Warning.

- b) No need to approve warning for special town meeting.
- c) The Town has a Purchasing Policy so there is no need to adopt a new one.
- d) The Board discussed Conflict of Interest Policy. Tammy will make necessary corrections to VLCT draft and send to the Board to review prior to the next meeting.
- e) Steve met with Carlos Montero to discuss priorities for renovating the Community Hall. The priorities are: front porch, egress issues, bathroom and back room. Steve will create an RFP and bring to the Board at the next meeting. Steve mentioned the Community Hall Group does not agree on what to do with the kitchen but Steve thought it was not a priority.

8. New Business

- a) Complaint to Town Clerk - Town Clerk Tammy Legacy mentioned she received a complaint about the property adjacent to the Church. She was told the dumpster is on Church property and the trash overflows onto the ground. Dave Santi and Tim Martin asked if they could know the name of the person who complained. Jeremy stated no. The law does not require the names of people who complain verbally be a public record. Mr. Santi became very belligerent towards the Selectboard and Town Clerk. The trash on the ground could be a health hazard so Tammy will contact the Health Officers. A dumpster on private property is not something the Selectboard can do anything about. Briefly mentioned during the discussion was having a policy on how complaints should be received and handled by the Selectboard.

9. Other Business

- 10. Executive Session - Steve moved to enter into executive session to discuss a personnel issue with an invitation to Tammy Legacy. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 7:40 PM.

The Board exited executive session at 7:58PM. No action taken.

With no further business to discuss, the meeting adjourned at 7:59PM.

Tammy Legacy, Selectboard Assistant
Approved on September 17, 2018