

SPECIAL ROXBURY SELECTBOARD MEETING
MINUTES OF AUGUST 27, 2018
7:00PM - 7:25PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: None

1. The meeting was called to order at 7:00PM.
2. Steve moved to approve and authorize the Chair to sig the FHWA ER VT17-1 Grant Agreement. The motion was seconded and passed 3 to 0.
3. The Board reviewed the engineering plans submitted by Dubois & King for the Bull Run Road Project. Jeremy moved to authorize Dave to sign the U.S. Army Corp of Engineers Permit and the Vermont Watershed Management Division's Stream Alteration General Permit. The motion was seconded and passed 3 to 0. Dubois & King will be the point of contact and construction management for this project. The Board hopes the contract plans and bid documents will be done this week so the project can go out to bid next week.
4. The Board discussed the current Purchasing Policy. Tammy will contact the appropriate people to find out if our current policy meets FEMA's rules. Tammy submitted draft Conflict of Interest Policy to the Board which she downloaded from VLCT website. The Board will each look over the paperwork and discuss at the next meeting.

With no further business to discuss, the meeting adjourned at 7:25PM.

Tammy Legacy, Selectboard Assistant
Approved on September 4, 2018