

ROXBURY SELECTBOARD MEETING  
MINUTES OF MAY 7, 2018  
7:00PM - 8:15PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: None

1. The meeting was called to order at 7:00PM.
2. Additions/Deletions to agenda - Green Up Day was added to new business.
3. Steve moved to approve the minutes of April 2, 2018 with corrections. The motion was seconded. The motion passed 2 to 0 with one abstention.

Dave moved to approve the minutes of April 16, 2018 with corrections. The motion was seconded and passed with a vote of 2 to 0 with one abstention.

4. No Public

5. Road Commissioner's Report

- a) Equipment is in good shape. The Board discussed the new 2018 International Truck. The Board also discussed selling the 2002 International Truck. Auctions International will look at the truck and will send the Board their opinion on value.
- b) Roads are being graded. Next week the road crew will work on a project and will hire a laborer and 2 flaggers. Chloride will be ordered.
- c) The deadline for submitting proposals for the engineering project for Bull Run is May 18th at noon. Bids will be opened on May 21st.
- d) No Update on Park n'Ride.
- c) The Board discussed grants and Warren Mountain Road. The Board should advocate with CVRPC to get financial help for repairs to the Warren Mountain Road. Jeremy suggested the Board have a list of what our needs are for road work in Roxbury.
- d) Bridges were discussed. Tenney Road, Webster Road and culvert at end of pavement on Warren Mountain are a priority. Guardrail work on the Webster Road bridge was discussed. The Board will talk to Gerry D'Amico, Roxbury's representative with CVRPC, about the Town's needs.

6. Financial Report

- a) The Board reviewed the orders. Steve moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.

7. Unfinished Business

- a) Facility Use Policy - The Board discussed amending the policy. Steve moved to add the Community Use Guidelines for the Community Hall as 1a) to the Facility Use Policy. The motion was seconded and passed with a vote of 3 to 0. (see attached)
- b) Appointments - Steve moved to appoint John (Jack) Cashman as Town Agent. The motion was seconded and passed with a vote of 3 to 0. There is no resident interested in being Roxbury's representative to the Central Vermont Internet Board. Tammy will

contact Jeremy Hansen to let him know and to reserve the right to fill the position at a later date. An Energy Coordinator was not appointed.

- c) The Board received the resignation of Library Trustee from Colleen Flanagan. With regret, the Board accepted the resignation. Tammy will post the vacancy.

#### 8. New Business

- a) The Board held the Public Hearing on the Hazard Mitigation Plan. There were no public comments. Steve moved to approve the 2018 Hazard Mitigation Plan. The motion was seconded and passed with a vote of 3 to 0.
- b) The Board discussed the 2018 Local Emergency Operations Plan. Dave moved to adopt the 2018 Local Emergency Operations Plan. The motion was seconded and passed with a vote of 3 to 0.
- c) Keys to the Building/Policy - Tammy asked for clarification on what positions are allowed keys to the building. Tammy reminded the Board what the current procedure is. The Board discussed who should be allowed keys to the building. The Board decided the members of the Selectboard, Town Clerk, Town Treasurer, Assistant Clerk, Chair of the Auditors, Chair of the Planning Commission, housekeeper, hired assessor, the Chair of the Listers and if necessary, other members of the Board of Listers. Tammy will keep track of who has keys. No keys will be made without prior approval.
- d) Green Up Day - 285 tires were taken to Mad River Resource Management Alliance for disposal. 236 tires were paid for by residents. Casella brought a dumpster for trash. Food was purchased for the event.

#### 9. Other Business

- a) Steve reminded Dave that the sign at the Park still needs to be replaced.
- b) Steve mentioned the Dog River Project area is in need of attention.
- c) Steve mentioned solar at the land fill would not be a good project for the Town. The Board discussed having solar panels on Town buildings. Tammy will get electric bills for the past year for each Town building for the next meeting. The Board discussed requesting proposals from solar companies.
- d) Jeremy mentioned there is a meeting with the State Police on May 10th at 7PM at the Community Hall. This is a community outreach meeting for invited residents/businesses. Tammy will contact VLCT to see if a notice needs to be posted for a non public meeting if two or more Selectmen attend.

With no further business to discuss, the meeting adjourned at 8:15PM.

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Tammy Legacy, Selectboard Assistant  
Approved on May 21, 2018