

ROXBURY SELECTBOARD MEETING
MINUTES OF APRIL 2, 2018
7:03PM – 8:15PM

MEMBERS: Vice-Chair Steve Twombly and Road Commissioner Dave McShane
STAFF: Selectboard Assistant Tammy Legacy
PUBLIC: Tom Frazier

1. The meeting was called to order at 7:03PM.
2. Additions to agenda: Library Trustee Appointments & Highway Field Days
3. Dave moved to approve the minutes of March 19, 2018 as amended. The motion was seconded. There was one correction, the motion passed with a vote of 2 to 0.
4. Public - no public at this time
6. Road Commissioner's Report
 - a) No update on the 2012 International Truck invoice from Clarks.
 - b) Roads are muddy. Warren Mountain Road is currently closed.
 - c) Bull Run Engineering is tabled until next meeting.
 - d) Dave moved to approve the contracts with Vermont Corrections for mowing and to authorize the Vice-Chair to sign the contracts. The motion was seconded and passed with a vote of 2 to 0.
 - e) The park n'ride was discussed. A car had been parked there for an extended period of time. People are using it for storage for their vehicles. State Police said an ordinance would need to be in place for them to be able to do anything. Dave suggested amending the current Traffic Ordinance.
 - f) The Board approved the highway crew (3) attendance at the Highway Field Days.
 - g) Discussed was the Town's right-of-way. Dave will look into the law.
7. Public
 - a) Tom Frazier mentioned the sidewalks in the village. The intent of the Board is to make them passable.
 - b) Tom mentioned the park n'ride. He has issues with the vehicles being parked there for a long time. It is not being used for what it was meant for.
 - c) Tom mentioned the 1st and 2nd Constable are using Church property without permission. The Board cannot do anything about that. The Church could call the State Police.
 - d) Tom mentioned certain properties in Town are affecting the values of other properties. It was mentioned that an ordinance would be required or possibly something in the Town Plan.
 - e) Tom mentioned the town logo is still on a fire truck that was sold. It was mentioned that the Board would request the logo be removed.

- f) Business owners are expanding their business which is affecting the way the village looks. The Board asked Tom to join the Planning Commission, Tom declined the invitation.
- g) Tom mentioned plowing issues at the end Premo Road. The property owners and others are parked in the way. Dave said he did not know there were issues this year.

8. Financial Report

- a) Orders were reviewed. Dave moved to approve the orders. The motion was seconded and passed with a vote of 2 to 0. The add-ons were the Selectboard Stipends, ACK invoice, quarterly taxes to VMERS and Dept of Labor.

8. Unfinished Business

- a) Facility Use Policy was tabled until the next meeting.
- b) Ryan Zajac sent a letter to the Board regarding the ice rink. (see attached letter) Ryan mentioned the school had used the ice rink. Citizens also used it. It was maintained by eight community members. The Board appreciated the update. Tammy will send a letter thanking Ryan for the update and to remind him that they expect the ice rink to be removed and the disturbed area needs to be raked, seeded and mulched by the end of April.
- c) Chris Bradley from ACK sent a letter informing the Board what he thought happened with the Listers computer. (see attached) Tammy will send a letter to Chris thanking him for the work that he did and that they appreciate the reduced invoice to get the town up and running again.
- d) Appointments:
 - 1) No one submitted interest in being a Lister but some had offered to help the Listers. The Board had no objection.
 - 2) Animal Control Officer - tabled
 - 3) Planning Commissioner - tabled
 - 4) Town Agent - tabled
 - 5) CVRPC Transportation Advisory Committee Rep - Tammy will ask Gerry D'Amico.
 - 6) Library Trustee - Dave moved to appoint Don Breivogel-Williams to the 2 year position and Heidi Albright to the 1 year position. The motion was seconded and passed with a vote of 2 to 0.
 - 7) Energy Coordinator - tabled

9. New Business

- a) Ryan Zajac sent a letter requesting the Board approve the construction in the Library of shelves and new lighting in the entry way on the west side of building. (see attached) Tammy will send Ryan a letter requesting he send the Board a sketch of project. Tammy will also

- inform Ryan that the Board has concerns about egress requirements and electrical codes for public buildings.
- b) The Local Hazard Mitigation Plan is almost approved by FEMA.
 - c) Emergency Operations Plan - tabled

With no further business to discuss, the meeting adjourned at 8:15PM.

Tammy Legacy, Selectboard Assistant
Approved on May 7, 2018