

ROXBURY SELECTBOARD MEETING  
MINUTES OF JANUARY 15, 2018  
7:31PM – 10:24PM

MEMBERS: Chairman Jeremy Reed and Road Commissioner Dave McShane  
STAFF: Selectboard Assistant Tammy Legacy  
PUBLIC: Carl Ellis, Don Randall and Tim Martin

1. The meeting was called to order at 7:31PM.
2. No Additions/Deletions to Agenda.
3. Public
  - a) Tim Martin and Don Randall from the Fire Department discussed with the Board their proposed budget for 2018-2019. It was mentioned that the Fire department need to replace SCBAs. The cost is \$6,500 per SCBA. There are no spare pagers so pagers need to be purchased, the cost is \$440. There have been more emergency calls so the cost of diesel is increasing. Jeremy mentioned transparency. The operating budget should be for the expenses to operate. If the Fire Department needs more funds to purchase equipment a possible suggestion would be to have an article in the Town Meeting Warning for approval of funds to purchase equipment. It was noted that approximately \$5,000 was transferred into the Fire Department Equipment Fund. These funds were the unused funds for 2016-2017. Tim and Don agreed to Jeremy's suggestions. The Fire Department's preliminary request is \$19,780.00 which is an increase from last year.
  - b) Carl Ellis, the Library Trustee's Treasurer, discussed the Library's proposed budget. Jeremy mentioned a large portion of the Library's budget is payroll and payroll taxes. Jeremy asked how many individuals go to the Library, not the number of visits that are made to the Library. Carl did not have an answer to that question but would ask the Library Director. The Library Trustees are requesting \$29,680.00 for their annual appropriation. This is an increase from last year.
  - c) Tim Martin asked the Board to consider allowing the Fire Department to deliver the Town Reports this year. Tim said there were new members and delivering the reports would allow the members to learn the road names and locations. The Board did not have an issue with Tim's request but the Auditors would need to be asked.
4. Dave moved to approve the minutes of January 2, 2018 as amended. The motion was seconded. The vote was 2 in favor, 0 opposed.
5. Road Commissioner's Report
  - a) The 2012 International Truck is fixed. An invoice has not been received yet on the cost of repairs. The new 2018 International Truck may arrive at the end of January.
  - b) Roads are in good shape.
  - c) Jeremy and Dave will work on the engineering specs for the Bull Run Project.

## 6. Financial Report

- a) Orders were reviewed. Dave moved to approve the orders with the add-ons. The motion was seconded and passed with a vote of 2 to 0. The add-ons were invoices to Tim's Auto and Vermont State Firefighters Association.
- b) The Town received the funds for the Carrie Howe Road Project for a Highway Structures Grant in the amount of \$35,649.09 and the Cruickshank Road Project for a Betterback Roads Grant in the amount of \$13,988.75.
- c) VMERS (Vermont Municipal Employees Retirement System) is increasing Group A from 4% employer contribution to 4.125%. The employee contribution is 2.5%. Group A has not been increased in many years.
- d) The Town Treasurer would like to change the names on the Town's bank account for authorized signers. Dave moved to remove Sally Archer's name and add Britney Pombar's name to the People's United Bank account, the Town Treasurer's name will remain on the account. The motion was seconded and passed with a vote of 2 in favor, 0 opposed. Jeremy signed the Resolution to change signers as Chair of the Board.

## 7. Unfinished Business

- a) The Board decided to add an article to the Town Meeting Warning regarding the Central Vermont Internet.

## 8. New Business

- a) Tammy mentioned the vault lock would not work on January 3rd. A locksmith had to open the vault. A temporary lock was installed but a new one needs to be installed. Tammy received a quote from Royal Group out of Rutland. The Board reviewed the quote. The Board approved the quote to install an electronic lock and full vault service in the amount of \$1,667.40.
- b) The Region I conference was tabled.

## 9. No Other Business

10. 2018 Town Meeting - The Board worked on 2018-2019 Budget and discussed the 2018 Town Meeting Warning. Jeremy will get the Board members a draft copy of Selectboard Report by Thursday. The Board will meet on Monday, January 22, 2017 to finalize reports.

With no further business to discuss, the meeting adjourned at 10:24PM.

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Tammy Legacy, Selectboard Assistant  
Approved on February 5, 2018