

ROXBURY SELECTBOARD MEETING

MINUTES OF DECEMBER 19, 2016

6:00PM - 7:59PM

MEMBERS: Chair Steve Twombly, Vice-Chair Jeremy Reed and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy and Road Crew Member Roger Thomas

PUBLIC: Union Representative Tim Watkins

1. The meeting was called to order at 6:00PM.
2. Jeremy moved to enter executive session with an invitation to Roger Thomas and Tim Watkins to negotiate union contract. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 6:00PM. The Board exited executive session at 6:45PM. A tentative agreement was reached. A new contract will be sent to the Board.
3. There are no additions/deletions to agenda.
4. Jeremy moved to approve the minutes of December 5, 2016, Public Hearing as submitted and the minutes of December 5, 2016 meeting as amended. The motion was seconded and passed with a vote of 3 to 0.
5. Public - none
6. Road Commissioner's Report
 - a) The estimate to replace the Grader's radiator is \$2,300.00. The road crew will install the radiator when their schedule allows. The Board discussed possibly leasing versus purchasing a new grader.
 - b) Roads are in good shape.
 - c) No update on the Tenney Road Bridge.
 - d) No update on the repeater.
7. Financial Report
 - a) Orders were reviewed. Jeremy moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.
8. Unfinished Business
 - a) Facility Use Policy/Agreement - Tammy mentioned that she had talked to VLCT regarding the TULIP requirement. A person that is required to purchase the insurance could go through the VLCT website, fill out the form and pay by credit card. Tammy will ask Alan Waterman to add a link to the website to allow easy access for people.
9. New Business
 - a) Vermont Net Metering Program - The Board received a letter from Green Mountain Power. The letter explained the program and impact to Roxbury. (see attached letter)
 - b) Town Office Maintenance
 - 1) Water - the Board received further information from Clear Water Filtration. They offer a one-year warranty on all of their installations with a 90-day guarantee. The filter should be changed 2 to 4 times a year. Typically, there is a 15 to 20 year life of the equipment. The town would have the cost of replacement

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filters and salt. The neighboring property uses the same system. Jeremy had more questions regarding the system. Steve will contact the neighbors about their system. The Board mentioned they have received complaints for several years from the Seniors at the Senior Center/Community Hall and from the office staff at the Town Office.

- 2) Keys at Town Office - Tammy requested permission to replace the locks at the Town Office. Keys have not been returned or have been lost. Jeremy questioned whether certain people need a key. Tammy explained that some people have to work at the office when the office is closed. It was also mentioned having a key pad instead but there were concerns about that. The Board approved Tammy's request.
- c) Lister's Request - Error & Omission for Evan's Current Use. Jeremy moved to give Steve the authority to work on issue pending Lister's approval. The motion was seconded and passed with a vote of 3 to 0.

10. No Other Business

11. The Board decided to meet on January 9 at 6PM to work on the 2017/2018 budget.

With no further business to discuss, the meeting adjourned at 7:59PM.

Tammy Legacy, Selectboard Assistant
Approved on January 3, 2017