

ROXBURY SELECTBOARD MEETING

MINUTES OF NOVEMBER 7, 2016

7:00PM - 8:34PM

MEMBERS: Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Grants Administrator Sally Archer and Selectboard Assistant Tammy Legacy

PUBLIC: Jack and Wendy Cashman, Mark and Dawn Connor

1. The meeting was called to order at 7:00PM.
2. Dave moved to approve the minutes of October 20, 2016 as amended. The motion was seconded and passed with a vote of 2 to 0.
3. No Additions/Deletions to Agenda
4. Public
 - a) Jack and Wendy Cashman gave an update on the work the Cemetery Commissioner's have been doing. Northfield Savings Bank donated \$200.00. Work has been done on Orcutt Cemetery and East Roxbury Cemetery. They plan on doing some work on the Flats Cemetery. They will apply for another VOCA Grant; the Town did receive a grant this year. Next summer work will be done on the First Settlers Cemetery, that cemetery needs a lot of attention. Budget for next year was discussed. The Commissioners would like to ask for \$2, 500.00, the Board agreed to add it to the budget. West Hill Cemetery was discussed. There are trees that need to be removed before damage is done to the stones. There is a large hole near the graves that is being used as a fire pit. There are trees in the First Settlers Cemetery that need to be removed and top soil is needed.
 - b) Mark and Dawn Connor voiced their concerns about the dust on Thurston Hill Road. There is a possibility that the town portion of Thurston Hill Road between Route 12A and the railroad may be paved. The Board mentioned it has been very dry this year and possibly the Board can have more materials put down.
5. Road Commissioner's Report
 - a) VCDP Grant - The Board received two quotes for guardrails on Cram Hill Road. Vermont Recreational quote is \$1,879.00 for used. Lafayette's quote is \$2,158 for new. Steve moved to proceed with guardrails with Lafayette for \$2,158.00. The motion was seconded and passed with a vote of 2 to 0. Sally Archer and the Board discussed the VCDP Grant. A possible date for the Final Public Hearing is December 5, 2016.
 - b) The Board received two quotes for guardrails on West Hill Road. Vermont Recreational's quote is \$2,389.00 and Lafayette's quote is \$1,700.00. Dave moved to have Steve sign the Lafayette Contract for both West Hill and Cram Hill guardrails. The motion was seconded and passed with a vote of 2 to 0.
 - c) The Board approved Local Roads training for Loren Bent and Roger Thomas; the training will be on December 7, weather permitting.
 - d) Holden Engineering submitted their Bridge Report.
 - e) The Board discussed the power lines on Route 12A. There have been a lot of outages recently.
 - f) Equipment was discussed. The 2002 International's radiator blew up on the way to be inspected. Undercoating on the Ford, 2012 and 2016 International trucks on Friday the 11th.

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- g) Tabor Earthmoving has 24-inch culverts they would like to sell to the Town. The Board agreed to purchase the culverts.
- h) The Cell Tower is working.
- i) No update on the repeater.

6. Financial Report

- a) Dave moved to approve the orders. The motion was seconded and passed with a vote of 2 to 0.
- b) The Town received \$35,742.00 for Hold Harmless payment from State.
- c) The Town received \$2,388.00 for Municipal Portion of Taxes from the State.
- d) The Town received \$15,480.49 for quarterly highway payment from the State.

7. No unfinished Business

8. New Business

- a) The Board received the annual request from the Northfield Snowmobilers. Dave moved to approve the Northfield Snowmobilers request. The motion was seconded and passed with a vote of 2 to 0. (see attached)

9. The Board discussed a health concern from the Town's Health Officer.

- 10. The Board received one application for the Snowplow Backup Driver. Dave moved to hire Andrew Legacy pending he gets his CDL in 30 days. The motion was seconded and passed with a vote of 2 to 0.

With no further business to discuss, the meeting adjourned at 8:34PM.

Tammy Legacy, Administrative Assistant
Approved on November 21, 2016