

## ROXBURY SELECTBOARD MEETING

MINUTES OF OCTOBER 20, 2016

7:05PM - 8:27PM

MEMBERS: Chair Steve Twombly, Vice-Chair Jeremy Reed and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy and Road Foreman Loren Bent

PUBLIC: Dan Sudhoff

1. The meeting was called to order at 7:05PM.
2. Dave requested Town Garage be added to the Agenda under Road Commissioner.
3. Jeremy moved to approve the minutes of October 3, 2016 as amended. The motion was seconded and passed with a vote of 3 to 0.
4. Public
5. Road Commissioner's Report
  - a) Webster Road - Dan Sudhoff spoke to the Board about removing trees on his property in the highway right-of-way. The trees lean towards the road. Dan said a tree service company would cut down the tops and remove any that fall in road. Dan would like the town to help. The Board agreed to have the road crew help; Loren will work with Dan on this project. Tammy will be notified of date so that she can notify the appropriate people about closing Webster Road for a short time so the tree service company can cut down the tree tops.
  - b) VCDP Grant Update - Dave is waiting for prices for guardrails for Cram Hill Road.
  - c) West Hill Guardrails - Dave is waiting for prices for guardrails.
  - d) Route 12A Project - The Board discussed the project. Part of the project will be the State will pave the areas near Railroad Crossings.
  - e) Winter Equipment - Dave would like to have the trucks under coated. The Board agreed to have under coating on the Ford truck and on the 2012 and 2016 International trucks. The 2002 International has new tires and will be inspected soon. Winter Equipment discussed.
  - f) Cell Tower Update - The cell tower sites should be working.
  - g) Roads are in good shape.
  - h) John Parzych (Back-Up Snowplow Driver) resigned. The Board will advertise the position. The Board agreed that they would consider offering CDL training to a qualified candidate.
  - i) Town Garage - The floor drains may not be up to State code.
6. Financial Report
  - a) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.
7. No Unfinished Business to discuss.
8. New Business
  - a) Unifirst Contract Renewal - The Board discussed the new contract. They would like Tammy to get a price for rugs only. The Board would prefer the Town Clerk purchase paper products.

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b) Health Insurance - no discussion at this time. It will be on the Nov. 21st agenda.

9. Other Business

- a) The Board discussed the Community Hall Restoration Project. Dave will meet with the Community Hall Restoration Committee to discuss priorities.
- b) Town Office Water - the water at the office is not good. The Board discussed alternative water sources. Tammy will order water bottles for testing. The Board considered a filtration system at the garage. The dirty water has affected the Town Office boiler.

10. With no further business to discuss, the meeting adjourned at 8:27PM.

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Tammy Legacy, Selectboard Assistant  
Approved on November 7, 2016