

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 2, 2017
7:00PM – 8:27PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Nina Govoni and John Helfant

1. The meeting was called to order at 7:00PM.
2. There were no additions/deletions to the agenda.
3. Dave moved to approve the minutes of September 5, 2017 as amended. The motion was seconded and passed with a vote of 3 to 0.

Steve moved to approve the minutes of September 18, 2017 as amended. The motion was seconded and passed with a vote of 3 to 0.

4. Public

Nina Govoni came to the meeting to update the Selectboard on the current website.

Nina has cleaned up the current site and the Selectboard minutes have been updated and changed from word to PDF to protect them. She mentioned the 2016 minutes are missing on the website; Nina will stop by the Town Office to copy the 2016 minutes onto a flash drive.

5. John Helfant - Roxbury/Brookfield Town Line

John mentioned he purchased his property in 1999, at that time he thought the house was in Brookfield. After the town line was surveyed, he was told his house was in Roxbury. Act 46 gives him no school choice. John also mentioned that while he was sitting in the police cruiser (John is a State Police Officer) he could see on the computer using a program where he was sitting which was on the town line. He says it is clear the line runs through his house and he mentioned the Brookfield Selectboard agrees with him. John would like both Towns to agree with him. The Board and John discussed the historic line and the surveyed line. John mentioned he could change the location of bedrooms if necessary (where one sleeps determines the town you live in). The Board suggested John get information from the Secretary of State or the surveyor, Lemerieux & Dickinson regarding locations of buildings of surveyed properties. John stated he does not want to live in Roxbury and does not want his kids to go to Roxbury School.

6. Road Commissioner's Report

- a) Equipment is in good shape.
- b) Roads were discussed. Several roads need grading, need more moisture before that can be done.
- c) Carrie Howe Road Grant is complete. Need to file paperwork for reimbursement. Cruickshank Road Grant is done, has been seeded and netted.
- d) The 2018 International Truck is done at Clarks, now it goes to Tenco. The Board would like Tammy to send out Request for Proposals for financing the new truck. The Board agreed to borrow only what is needed to pay Tenco, Clark's invoice was taken out of the Highway Equipment Fund.
- e) The Board discussed applying for a new grant. No action taken.
- f) FEMA Update - Engineering Bids. The Town received two bids for engineering for the Bull

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Run Project. Stantec bid \$38,500.00 and Hoyle & Tanner bid \$52,000.00. After reviewing the two bids, the Board realized the companies did not bid on the same things. Due to issues with what the companies bid on (differences and timeline) the Board decided to refuse both bids and to go back out to bid. Jeremy will help Dave with the Request for Proposal. The Board decided to post the RFP on Works in Progress. Due to the delay in engineering bids, the project will not be completed until next year.

7. Financial Report

- a) The Board reviewed the orders. Steve moved to approve the orders with add-ons. The motion was seconded and passed with a vote of 3 to 0. The add-ons were Vermont State Treasurer for Marriage Licenses and Roxbury Free Library's Treasurer for replacement of Petty Cash.

8. Unfinished Business

- a) Tammy gave the Board the letter of recognition for Mike Dickinson. The Board approved and signed the letter.

9. New Business

- a) The Board discussed the Rail Car Incident Response Training. Due to the date of the training the Board is unable to attend. Mike Dickinson would have liked to attend but he cannot due to his work schedule. Tammy has not heard from anyone else who is interested in attending.

10. Other Business

- a) Dave mentioned the beavers are gone in the Dog River Project area and it is time to remove the dams. Tammy will contact Windridge Camp to request they remove the dams.
- b) Jeremy mentioned that he had been contacted by a local regarding concerns about his used car lot. Tammy mentioned the State Agency of Natural Resources had contacted her regarding local properties and ANR has visited properties. Also discussed were Vermont waste water permits and junkyards.

- 11. Executive Session – Dave moved to go into executive session with an invitation to Tammy Legacy to discuss applications for Back-Up Snow Plow Driver. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 8:11PM and exited at 8:21PM. Dave will contact applicants to discuss the position further. No decision made.

With no further business to discuss, the meeting adjourned at 8:27PM.

Tammy Legacy, Selectboard Assistant
Approved on November 6, 2017