

ROXBURY SELECTBOARD MEETING

MINUTES OF AUGUST 7, 2017

7:00PM – 8:30PM

MEMBERS: Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Gloria Gerdes and Carlos Nevins

1. The meeting was called to order at 7:00PM.
2. Additions/Deletions to agenda - Library Ramp Work
3. Dave moved to approve the minutes of July 24, 2017 as amended, Steve seconded. The motion passed with a vote of 2 to 0.
4. Public
 - a) Community Hall Restoration - Gloria Gerdes informed the Board the Seniors raised \$1,243.00 from the July 4th BBQ. This money was given to the Community Hall Restoration Organization. Carlos Montero asked about the progress in complying with Fire Marshall's report. The lock on the front door has been changed, some electrical work has been upgraded. The front porch and stairs were discussed. It was also mentioned that volunteers are offering to work on the bathroom. The oil tank and furnace was mentioned. The Board agreed to set a date to meet with Carlos and Gloria at the Community Hall to discuss projects and set priorities. Two coats of paint have been put on the Community Hall - the painting was done by a volunteer, Terry Edwards.
5. Road Commissioner's Report
 - a) 2012 International Truck is being worked on. The bottom of bucket on loader needs repairs.
 - b) Roads were discussed.
 - 1) Cruickshank Road Grant - The project will go out to bid. The Board will send out requests for bids to local companies.
 - 2) Carrie Howe Road Grant - Dave is getting prices for concrete. The road crew will do the excavation. Dave will get quotes for work to be done.
 - c) July Storm Damage
 - 1) The storm has not been declared by FEMA yet. Dave will get proposals for engineering. Temporary repairs for winter on Bull Run Road, project will be completed next year.
 - 2) The Board agreed to hire Britney Pombar has the FEMA/Grants Administrator.
 - d) The railroad has returned the Town's deposit for the repeater (\$1,500).
6. Financial Report
 - a) The Board reviewed the orders. The Board approved the orders.
 - b) The Town received the quarterly payment for highway aid (\$15,479.92),
 - c) The Town received the property tax adjustment payment (\$1,474.57).
 - d) Payment was tabled.
 - e) The Board reviewed the 2016/2017 budget. The Board agreed to transfer \$25,000.00 into the Highway Equipment Fund. The Board may transfer more after the yearly review of the budget by the CPA is completed.

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7. Unfinished Business

- a) Tammy gave the Board the list of owners of unlicensed dogs. Tammy will give list to Animal Control Officer to pursue licensing. (see attached list)
- b) The Board discussed the Town's website. Steve will contact Andre Souigny.
- c) Dave moved to appoint Tammy Legacy as the E-911 Coordinator. The motion was seconded and passed with a vote of 2 to 0.

8. New Business - No new business

9. Other Business

- a) Library Ramp Work - Dave moved to approve the library ramp - Phase 3. The motion was seconded and passed with a vote of 2 to 0. This motion was to clarify the decision of the Board at the last meeting.
- b) Steve suggested the Town ask Terry Edwards if he would paint the Town Office.
- c) Tom Lincoln will look at the trees at the cemeteries that may damage the stones. Cemeteries were discussed.
- d) The park sign was discussed.
- e) Town of Roxbury Sign at the south end of town was mentioned. Tammy will ask Terry Edwards if he would consider painting it.

With no further business to discuss, the meeting adjourned at 8:30PM.

Tammy Legacy, Selectboard Assistant
Approved on August 21, 2017