

ROXBURY SELECTBOARD MEETING

MINUTES OF JULY 24, 2017

7:00PM – 9:33PM

MEMBERS: Chair Jeremy Reed and Vice-Chair Steve Twombly

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Sue Nevins, Jack Cashman, Wendy Cashman, Ryan Zajac, Carl Ellis, Jane Pincus, Tim Martin, Don Randall, Mike Dickinson and Dan Hedding

1. The meeting was called to order at 7:00PM.
2. Additions/Deletions to Agenda - The Board removed Equipment, Roads and Review of 2016/2017 Budget.
3. Steve moved to approve the minutes of June 19, 2017 as amended, Jeremy seconded. The motion passed with a vote of 2 to 0.
4. Cemetery Commission - Jack and Wendy Cashman and Sue Nevins spoke to the Board about trees that are in the First Settlers Cemetery and Carrie Howe Cemetery. There are 60 cedar trees that are undermining the stones in the First Settlers Cemetery. The commission will contact companies regarding the removal of trees. There are approximately 7 trees in the Carrie Howe Cemetery. Access to the cemetery was discussed. The Board will talk to the property owners regarding access to cemetery. Winch Hill Cemetery has brush that needs to be removed.
5. Library Trustees and Roxbury Fire Department - Jeremy explained why the Board invited the trustees and fire department to the meeting. After Town Meeting several people approached him wondering what their money is actually spent on. Jeremy is requesting more information regarding what the money was spent on that will be printed in the Town Report. The trustees and fire department will submit their report to the Board prior to the printing of the Town Report. Carl Ellis, Library Trustee also mentioned the surplus from the library budget last year is being spent (the surplus is from the Library not spending the money during the 2015-2016 budget).

The ramp at the library was mentioned. Steve has contacted Bill Langley; Bill would like to do the work in the fall. There were no objections to doing the final phase of the ramp repair project.

Don Randall asked about the repairs to Bull Run Road. The road was damaged in the July storms. The Town is still waiting to find out if they will get FEMA funds. The Town may need to apply for the State emergency funds. So far, Northfield and Roxbury were the only towns in Washington County that were affected. Jon Olin will visit the site to assess the damage.

Tim Martin, Roxbury Fire Chief, asked if the Town would pay half the cost of paving the driveway at the Fire Station. The Fire Fighters Association would pay the remaining half. The estimated cost is \$12,000.00. No decision made. Also discussed was Pike parking at the Fire Station. Tim had no objections to them parking there. Dan Hedding also mentioned he did not think it should be an issue if they are not blocking the doors.

6. Ice Rink- Ryan Zajac, Library Director, talked to the Board about the plans for the ice rink. Gerry D'Amico and Adam Sevi looked at the proposed rink in June. The Town may get free

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sand from Norwich and Gerry will till the area up. The liner may be donated. Ryan requested the Board allow Town equipment to be used to move back the tilled sod before and after the sand is dumped and compacted, this would require the road crew to work a couple of hours on the rink. Jon Guiffre may be willing to offer use of his excavator. Volunteers would maintain the rink in the winter. After discussing the request, the Board, by consensus, agreed to provide a few hours of loader work for the ice rink construction. (See letter from Ryan dated 7/6/2017)

7. Road Commissioner's Report

- a) The Town received the RPC/DEC Municipal Roads Grants-In-Aid Pilot Project. The grant is for \$9,000.00 and the RPC will tell the Town where to spend the funds.
- b) The Town received the Highway Structures Grant. Jeremy moved to have the Vice-Chair sign the Town Highway Structures Grant for the Warren Mountain Road culvert project. The motion was seconded and passed with a vote of 2 to 0. Steve signed the grant documents.
- c) FEMA Update - Chris Bump from District 4, FEMA Representatives and Jon Olin will meet with Loren to look at the damage on Bull Run Road. The previous assessment of damage was very low, FEMA has agreed to reassess the damage and will look at other roads that were damaged from the July storms.

8. Financial Report

- a) The Board reviewed the orders. Steve moved to approve the orders, Jeremy seconded. The motion passed with a vote of 2 to 0.
- b) The Board looked over the PILOT Payment and Hold Harmless paper work submitted to the Town from the State. (See attached) The Hold Harmless (Current Use) payment will be \$35,150.00.
- c) The quarterly highway payment will be \$15,479.92.
- d) Tammy informed the Board that the Senior Center group closed their personal bank accounts and deposited the funds in the Senior Center Reserve Fund and the Senior Center Saving Reserve Fund was closed and deposited into the Senior Center Reserve Fund. These funds are maintained by the Town (Town's bank account) but are under the control of the Senior Center group. Gloria Gerdes is the treasurer of the Senior Center group.

9. Unfinished Business

- a) Roxbury Website was discussed. Tammy will put on agenda for next meeting.
- b) Tammy told the Board the Town needs a new E-911 Coordinator since Alan Waterman resigned. There is a request for a new 911 number. Steve suggested Tammy ask the Listers if one of them would like to be E-911 Coordinator. Tammy will contact the E-911 Board to ask about a number for the new request.
- c) Pre-buy of Fuel/Propane was discussed. The Board approved contracting with Gillespie Fuels for 1719 gallons of fuel for the garage and 1085 gallons of propane for office contingent that the Town will not have to pay until tax money comes in.

10. New Business

- d) Roxbury/Brookfield Town Line - the Board removed from agenda since no one came to discuss John Helfant's request.

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e) The Board tabled delegating a Board member to sign orders until the full Board was in attendance.

11. Other Business

a) Carl Ellis asked if the Board would object to have the Library host a hunters' safety course. There may be firearms in the Library, but would have no live ammo. The Board has no objection.

12. Set the 2017/2018 Tax Rate and Due Date for First Installment - The Board and Tammy reviewed the tax rate form and articles approved at Town Meeting. Steve moved to set the 2017/2018 Tax Rate at:

General Government - .3087

Highway - .5786

Total - .8873

The motion was seconded and passed with a vote of 2 to 0.

The School Tax Rate is 1.7156 for Homestead and 1.4367 for Non-Residential.

Total Homestead Rate is 2.6029 and Non-Residential Rate is 2.3240

The Board and Tammy discussed the date for the first payment. Based on the email from VLCT, Jeremy did not think the new date could be printed on the bills. There was discussion on the interpretation of the email. Tammy requested the new date be the 8th of September. Jeremy requested Tammy contact Sarah at VLCT for clarification and Tammy will add the date that is allowed on the tax bills. Tammy will also add the date to the letter to taxpayers so that taxpayers will know what the new due date is.

With no further business to discuss, the meeting adjourned at 9:33PM.

Tammy Legacy, Selectboard Assistant
Approved on August 7, 2017