

ROXBURY SELECTBOARD MEETING

MINUTES OF JULY 18, 2016

7:05PM - 8:23PM

MEMBERS: Chair Shawn Neun, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Jeremy Reed and Nik Sargent

1. The meeting was called to order at 7:05PM.
2. Dave moved to approve the minutes of June 22, 2016 as submitted and the minutes of July 6, 2016 as amended. The motion was seconded and passed with a vote of 3 to 0.
3. The Vermont State's Attorney had to postpone his meeting with the Board.
4. Road Commissioner's Report
 - a) The mower the Town rented has broken. Mowing will continue when the mower is fixed.
 - b) The grader has issues - fluid is leaking.
 - c) Dubois Construction has donated the river gravel to the Town. The gravel will be used on a few roads after it is screened. The road crew has been busy hauling the gravel.
 - d) Roads are in good shape.
 - e) VCDP Grant - The Town received the signed contract from Dubois Construction. Childs Engineering submitted a contract to review and stamp the engineering designs for the cast-in-place culverts for the Cram Hill Road and Thurston Hill Road Project. Dave moved to authorize the Board Chair to sign the agreement with Childs Engineering for review and engineering stamp for culvert designs. The motion was seconded and passed with a vote of 3 to 0.
 - f) No update on Repeater.
5. Public
 - a) Nik Sargent asked if there was an update on the cell tower. Tammy read a memo regarding the cell tower. (See attached)
 - b) Nik Sargent asked the Board about the gravel that is not being used from the Route 12A project. If there is any unused, can the ATV Club have some for the trails? No action taken.
6. Financial Report
 - a) Orders were reviewed. Steve moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.
7. Unfinished Business
 - a) Tammy submitted the list of owners of unlicensed dogs. Tammy will send a certified letter to the owners requesting they license their dogs. (See attached list)
 - b) The Board received one bid for the Community Hall Siding Project. Justin Coutts (Coutts Property Services) bid \$28,457.00. The bid was higher than the Board expected. The Board discussed the bid. No action taken.
 - c) The Board tabled the Facility Use Ordinance until the next meeting.

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8. New Business

- a) Gary and Germaine Morse submitted a No Trespass Notice to the Selectboard. (See attached)
- b) Tammy informed the Board that Gloria Danforth is interested in being on the Planning Commission. By consensus, the Board approved appointing Gloria to the Town's Planning Commission.

9. Other Business

- a) The Board discussed the Roxbury Fish Hatchery. The Hatchery will be rebuilding. Jeremy Whalen will attend the August 1st meeting to discuss the project.
- b) Stream Alteration process discussed.
- c) New signs have been ordered. It was mentioned the Cram Hill Road has been stolen many times.
- d) Shawn Neun submitted his letter of resignation effective July 19, 2016. With regret the Board accepted Shawn's resignation.
- e) The Board received a letter from LD Engineering, doing work for the State of Vermont. The project title is VT Route 12 Resurfacing Project (Roxbury-Northfield STIP FPAV (6)). The work to be performed under this project includes resurfacing of the existing highway, guardrail, pavement markings and other highway related items. The project will be advertised for construction within the next year.

With no further business to discuss, the meeting adjourned at 8:23PM.

Tammy Legacy, Selectboard Assistant

Approved on August 1, 2016