

ROXBURY SELECTBOARD MEETING

MINUTES OF JUNE 6, 2016

7:00PM - 9:00PM

MEMBERS: Chair Shawn Neun, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Carlos Montero, Tom Frazier, Jim Rogler, Tim Martin and Jane Pincus

1. The meeting was called to order at 7:00PM.
2. Additions/Deletions to Agenda
 - a) Agenda was not posted on the Steele Hill Road bulletin board
 - b) First Response Fire Truck Bids
 - c) Efficiency Vermont Letter (this was not discussed during the meeting)
3. Dave moved to approve the minutes of May 16, 2016 as submitted. The motion was seconded and passed with a vote of 3 to 0.
4. Public
 - a) Community Hall Restoration Project - Carlos Montero and Jim Rogler spoke to the Board regarding the project. Carlos mentioned the siding on the building, he has contacted several local contractors. The Board said that specs should be created so that all contractors are bidding on the same specs/project. Steve will write up the specs (the north side of the building needs repairs and the south and west side needs to be done). During the discussion, the Board, Carlos and Jim went to the Community Hall to look at the building.
 - b) Carlos also mentioned that there is an old v-plow at his house. He wondered if the Town would like to have it to put on display like other towns do. No action taken.
 - c) Tim Martin, Fire Chief, presented 3 bids for the 1989 Chevy fire truck. There were:
 - \$3,001.00 - Reggie Brown Jr.
 - \$3,695.00 - North Main Service
 - \$5,150.00 - Paul PikeBy consensus, the Board accepted the high bidder, Paul Pike. The funds from the sale will be deposited into the Fire Department Truck Fund.
 - d) Tom Frazier apologized for not attending the meeting with CVRPC regarding the Hazard Mitigation Plan. Tom discussed with the Board the VCDP Grant. Bid opening is on June 20 and the pre-bid meeting is on June 7.
 - e) Tom also discussed with the Board the issue of Dave Santi and family parking in the State Highway right-of-way. It was decided that Steve will look into the statutes regarding parking in State right-of-way and Steve will draft a letter that the Board will sign requesting Dave and his family stop parking in right-of-way. (This property is next to the Roxbury Country Store and across from the Post Office)
5. Road Commissioner's Report
 - a) Dave is still getting prices for the repair on grader.
 - c) An estimated value on Mack truck is \$9,000.00. The Board will advertise the sale.
 - d) The Ford body was painted.
 - c) The highway crew will be attending a workshop on environmental regulations.
 - d) Roads are in good shape.
 - e) The Board discussed purchasing gravel from Tomco. The price is \$13.00 per yard,

ROXBURY SELECTBOARD MEETING

MINUTES OF JUNE 6, 2016

7:00PM - 9:00PM

amount to purchase is 800 to 1,000 yards. This gravel will be used on Bull Run Road.

- f) Warren Mountain Road Culvert - approximate cost is \$14,000.00, if the project goes out to bid.
- g) VCDP Grant - Opening bids on June 20th and mandatory site-visit will be at 10am on June 7th at the Cram Hill Road site.
- h) The application and money was sent to the Railroad for the repeater project. Steve will contact the railroad.
- i) Sand/Gravel Bids were discussed. The documents need to be revised and Tammy will place an ad in the Northfield News instead of sending out bid documents to potential bidders.
- j) The Board reviewed the highway budget. The Board discussed whether volunteers are covered by Town's insurance.

6. Financial Report

- a) Orders were reviewed. Steve moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.

7. Unfinished Business

- a) Shawn informed the Board he had purchased flags for the village which have not been put up yet. Shawn will contact TDS to see if they can help put the flags up.
- b) Tammy received an email from Clay Purvis regarding the cell tower. The deadline has come and gone and the cell tower is not working. Clay stated the project has not been approved by the EDA yet.

8. New Business

- a) Tammy submitted the list of unlicensed dogs. The Board reviewed the list. As Town Clerk, Tammy will send letters to the owners of unlicensed dogs requesting they comply with the law within 30 days. (After 30 days, the Selectboard could seek legal help to enforce the dogs get licensed.)

9. Other Business

- a) Hazard Mitigation Plan was discussed.
- b) Facility Use/Drinking on Town Property Ordinance was discussed.

With no further business to discuss, the meeting adjourned.

Tammy Legacy, Selectboard Assistant
Approved on June 20, 2016