

ROXBURY SELECTBOARD MEETING

MINUTES OF MAY 16, 2016

7:07PM - 9:17PM

MEMBERS: Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy and Road Foreman Loren Bent

PUBLIC: Tim Martin and Don Randall

1. The meeting was called to order at 7:07PM.
2. There were no additions/deletions to the agenda.
3. Steve moved to ratify the minutes of May 2, 2016. The motion was seconded and passed with a vote of 2 to 0. (The minutes were not posted on the website within five days.) Dave moved to approve the minutes of May 2, 2016 as submitted. The minutes were seconded and passed with a vote of 2 to 0.
4. Road Commissioner's Report
 - a) The loader is fixed. Johnson's Repair bill is \$2,578.49. Financing a new grader was discussed. The 2002 International is still having problems. The air conditioner is leaking.
 - b) Loren requested permission to purchase a new pole saw. The old one was damaged beyond repair. The Board approved his request.
 - c) There is an issue with a culvert on Warren Mountain Road (on the paved part of road). The project will need to go out to bid.
 - d) Loren mentioned that Roger Thomas is taking the week of Memorial Day off.
 - e) The Board discussed the repeater. The application fee is \$1,500.00. A yearly lease fee of \$1,800.00 would be charged if the application is approved. This lease would be with the New England Central Railroad. As Emergency Management Director, Steve supports the lease. The repeater will be beneficial to the Fire Department and the highway department. Dave moved to authorize Steve to sign the application with New England Central Railroad for the repeater. The motion was seconded and passed with a vote of 2 to 0.
 - f) VCDP Grant Update - Tom Frazier will be the Clerk of the Works. He will be paid as an employee for the same rate as the previous time he was Clerk of the Works. He will need to take pictures so the Board approved the purchase of a camera. After Tom has finished, the camera will be used by the road crew to take pictures of road projects, road issues, etc.
 - g) The Mack truck was discussed. The approximate value of the truck is \$15,000.00. Loren will clean and polish the truck; the truck will be sold.
 - h) The Town is renting a roadside mower during the last two weeks of June.
5. Public
 - a) Tim Martin and Don Randall submitted two quotes for the siding on the back of the fire station. One estimate is from John Duncan (\$6,731.00) and one is from Woody's Siding (\$7,630.00). The Board, Tim and Don discussed the two quotes. By consensus, the Board decided to hire John Duncan to do the siding. Tammy will send a deposit of \$4,000.00 to John Duncan and request the necessary paperwork. The doors on the fire station were mentioned.

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6. Financial Report

- a) The Board reviewed the orders. Steve moved to approve the orders with add-ons. The motion was seconded and passed with a vote of 2 to 0. The add-ons were \$4,000.00 to John Duncan, \$1,500.00 to New England Railroad, \$543.32 to Patricia Cooper and \$2,578.49 to Johnson's Repair Service.

7. Unfinished Business

- a) The Board received an email from Clay Purvis from the Department of Public Service. The EDA has not approved the revisions yet. The target date is still May 29th but that may change. Roxbury site is a priority for them.
- b) No update on Green-Up Day.
- c) The Board reviewed the LEOP (Local Emergency Operations Plan). Steve moved to approve the LEOP. The motion was seconded and passed with a vote of 2 to 0.
- d) There is a meeting at the Community Hall on Wednesday at 7pm. Locals will discuss the renovation of the Community Hall building.

8. New Business

- a) There are new laws on the position of Town Service Officer. The new law eliminates the role of Town Service Officers in administering General Assistance benefits. Selectboard's can still appoint a Town Service Officer. Tammy will contact Claire Chomentowski to inform her of new law.
- b) There is no increase to dental insurance.
- c) Tammy informed the Board about the information she learned at the workshop she attended on river corridors. The Town needs to have a Board of Adjustment and an Administrative Officer. The Board also needs to revise the Flood Hazard Area Regulations to add information on river corridors. Steve moved to appoint Dave McShane as Flood Plain Administrative Officer. By consensus, the Board agreed to have the Selectboard be the Board of Adjustment.

9. Other Business

- a) The Board received a letter from Consulting Engineers regarding the VT Route 12 Project. The project is in preliminary stages. The project would consist of resurfacing of the existing highway, guardrail, pavement markings and other highway related items.

10. Drinking on Town Property/Facility Use Ordinance - The Board, Tim and Don discussed the proposed ordinance.

With no further business to discuss, the meeting adjourned at 9:17PM.

Tammy Legacy, Selectboard Assistant
Approved on June 6, 2016