

## ROXBURY SELECTBOARD MEETING

MINUTES OF MAY 15, 2017

7:00PM - 8:03PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Andre Souligny

1. The meeting came to order at 7:00PM.
2. Tammy stated that Pinnacle Trade Works payment and Community Hall Restoration was added to the agenda. There were no deletions.
3. Andre Souligny discussed with the Board the idea of having an area on Town Property for people to have farmers' markets, food truck or other types of events. Andre had talked to AOT about requirements for being in the State's right-of-way. The Board was all in favor of Andre's ideas and agree that Town property could be available for the farmers' market type functions. Liability insurance was briefly mentioned.
4. Public: None
5. Road Commissioner's Report
  - a) Equipment is in good shape.
  - b) Roads are rough; the road crew is in the process of grading the roads.
  - c) Dave updated the Board on the two grants the Town received last year. The box culvert on Carrie Howe Road and the rip rap on Cruickshank Road. The projects will go out to bid. The Town was awarded a Better Back Road Grant this year. The Town will be able to have the Carrie Howe/Warren Mountain Road ditches lined with stone. Dave will contact Northeast Materials for the stone and ask Tim Stone if he would haul the material. The road crew will do the actual work which would be used for our share of the grant. The amount awarded is \$20,000.00.
  - d) The Dog River Maintenance Project was discussed. Tammy will send District 4 the information regarding the State's role in maintaining the project site.
  - e) Randy Whitney, Roxbury Country Store owner, submitted a written proposal to the Board to sell diesel to the Town. The Town's underground storage tank will need to be removed next year. The Board agreed to purchase diesel from the Roxbury Country Store when the town's diesel tank is emptied. Tammy will contact Gillespie's to stop any future deliveries. (see attached proposal)
6. Financial Report
  - a) The orders were reviewed. Dave moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.
  - b) Tammy updated the Board on the collection of current taxes. As of May 15th, \$1,693,429.51 has been collected. \$106,644.65 is the amount that is not collected. The Town accepts postmarked dates on envelopes so there may be some payments to process that are not late. Comparing the collection of taxes for the past 3 years it looks like the four payments have been helpful to people, fewer people will be delinquent this year.
  - c) Dave moved to approve paying the proper percentage of taxes collected up to date to the Roxbury School District. The motion was seconded and passed with a vote of 3 to

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0. Tammy will process the payment to the school and will inform the Board of the amount.

- d) Pinnacle Trade Works Company submitted the final invoice for the Community Hall Siding Project. The Board reviewed the invoice. Dave moved to approve the invoice and to send a letter thanking them for the work they did. The motion was seconded and passed with a vote of 3 to 0.

### 7. Unfinished Business

- a) Community Hall siding is complete. Terry Edwards has volunteered to work on painting the building. Dave will contact Harmony Electric regarding the electrical work.
- b) The Board discussed the maintenance on the Library. The Library Director would like to start on Phase III of the project. The Board discussed the project. Phase I was approved at a previous meeting but Phase II and III were not approved. The Library Director decided to have Phase I and II done without Board approval; the Library Trustees had agreed their budget would pay for the work done. The Library Director would like the Board to approve Phase III and to have the Town's budget pay for it. Steve will contact Ryan Zajac and suggest the Library's budget pay for Phase III and to get a better description of the work that will be done.
- c) Steve will update the LEOP and bring it to the next meeting for approval.

### 8. New Business

- a) There will be a 2% increase in dental insurance. There has not been an increase in a couple of years. The Board did not make any changes to the dental plan.

With no further business to discuss, the meeting adjourned at 8:03PM.

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Tammy Legacy, Selectboard Assistant

Approved on June 5, 2017