

ROXBURY SELECTBOARD MEETING

MINUTES OF MAY 2, 2016

7:00PM - 8:52PM

MEMBERS: Chair Shawn Neun, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Jane Pincus

1. The meeting was called to order at 7:00PM.
2. Steve moved to approve the minutes of April 18, 2016 as amended. The motion was seconded and passed with a vote of 3 to 0.
3. Public:
 - a) Jane Pincus requested a key to the Community Hall building. Jane explained that she has always had a key and that she has had to open the building for potlucks, water the plants and other reasons. The Board discussed who should get a key. The lock on the door was recently changed per Fire Marshall's request. The Board approved Jane's request.
 - b) Jane and the Board discussed the renovation of the Community Hall building. Jane will organize a meeting among residents to get the project going. Steve stated the Board expects the siding on the building to be done by a contractor, he is getting some quotes for the siding; the building is the responsibility of the Selectboard. Jane will look into applying for grants. The Board discussed the funds that are available for the renovation. Currently the Town has a Community Hall Reserve Fund, there is also the funds that the Senior Center has that they receive from the Town and there is the non-profit Community Hall Restoration Committee. It was also mentioned that since the building is a Town building, the Town should be paying the electric bill, telephone bill and fuel bill just like they do for the Fire Department and Library. The funds to pay would be taken out of their annual appropriation. No action taken on this, someone will need to speak to the Senior Center group.
4. Road Commissioner's Report
 - a) Loader is at Glen Johnson's garage which is now in Hancock. The Ford truck was towed, it is having issues. The 2002 International Truck has been repaired.
 - b) The Board discussed what they are planning to do with the Mack Truck. Dave will look into the value of the truck.
 - c) Roads are drying up.

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d) Tomco is closing their business. The Board agreed to purchase 800 yards of crushed gravel from Tomco at \$12.50 a yard. This gravel will be used on Bull Run, Taylor and Royce Roads.

e) VCDP Grant - Dave will give Tammy the grant info on Wednesday so the project can go out to bid.

f) The Historical Society building needs repairs (steps and windows). The Library porch still needs to be repaired.

g) The Town received a complaint from a property owner on Bartelink Road. The road crew cut brush, left 3 foot high stumps. Dave will look into it. (see attached letter)

h) The Board discussed the stuff that is left in the Town's right-of-way on Premo Road at the property owned by Penny Brown. Also discussed was the fact that Jay Gilman is parking in the Town's right-of-way on Cram Hill. Tammy will send a letter to Penny Brown requesting the stuff be removed from Town's right-of-way and a letter to Jay Gilman requesting he not park in the Town's right-of-way.

g) No update on the repeater.

5. Financial Report

a) The orders were reviewed. Steve moved to approve the orders with add-on (check to the State of Vermont for dog licenses). The motion was seconded and passed with a vote of 3 to 0.

b) The Town received \$15,227.85 from the State for the quarterly highway payment.

6. Unfinished Business

a) Town Buildings - The Community Hall building project was discussed. Steve will get prices for the siding on the Fire Station and changing the door. Tim Martin is also getting prices. The Board approved Tammy's request to change the locks at the Town Office.

b) Tammy updated the Board on the cell tower. Clay Purvis from the State emailed Tammy stating the EDA has not approved the revised project yet. And CoverageCo is exploring a roaming agreement with AT&T, no agreement had been signed yet.

c) The Board discussed Green-Up Day.

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7. New Business

a) CVRPC Workshop - Tammy will attend the meeting as Selectboard Assistant. She will close the office at 3:30PM on Wednesday in order to attend the workshop. This workshop is about River Corridors and Vermont Emergency Relief and Assistance

Fund (ERAF).

b) The Board discussed the Green Mountain Power letter about net meter. Shawn will get a price from Harmony Electric for work on a net meter at the Town Garage.

c) Flags for the cemeteries have been ordered. The Board discussed flags for the village. Shawn will look at the flags the Town currently has and make an order for replacement flags. Dave will pick up flags when they are ready.

d) Tammy requested permission to attend a Human Resources Employment Law Workshop and the Governmental Accounting and Auditing Symposium. These are hosted by VLCT and cost \$60.00 each. The Board approved Tammy's request.

e) Ryan Zajac sent letters to the Board. One letter thanks the Board for allowing him a key to the Community Hall building. The other letter discusses the community newsletter the Library is organizing. Ryan is requesting the Board support the newsletter by paying for postage. After discussing the request, by consensus, the Board approved Ryan's request. (see attached letter)

8. Other Business

a) Cemeteries - Jack Cashman is requesting prices for lots. Tammy will contact Gloria Gerdes and Deb O'Grady. Jack also emailed Tammy stating they have a sign for the East Roxbury Cemetery, John Duncan helped with the sign. There is some debris that needs to be removed, Tammy will ask Loren to remove the debris.

b) Route 12A Project was mentioned. They had received a letter from the State regarding the Board's request for drainage in the village. (see attached letter)

9. Drinking on Town Properties/Facilities Use Ordinance - Steve gave the Board a draft copy of the ordinance. The Board will look it over and discuss at the next Board meeting.

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With no further business to discuss, the meeting adjourned at 8:52PM.

Tammy Legacy, Selectboard Assistant

Approved on May 16, 2016



Approved Minutes of Past Meetings