

ROXBURY SELECTBOARD MEETING

MINUTES OF MAY 1, 2017

7:00PM - 8:32PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Carol Edwards, Terry Edwards, Jane Pincus, Gloria Gerdes, Judy Lusk, Randy Whitney, Carlos Montero, Jim Rogler and Bonnie Waninger

1. The meeting was called to order at 7:00PM.
2. The additions to the meeting were Lights in the Town Office and Executive Session to discuss a personnel issue. There were no deletions to the agenda.
3. Dave moved to approve the minutes of April 17, 2017 as submitted. The motion was seconded and passed with a vote of 3 to 0.
4. Community Hall Restoration Project - Members of the community came to the meeting to discuss the restoration of the Community Hall. Dave mentioned things that have been done to the building (new roof, foundation, start of the new bathroom and the siding). Electrical issues were discussed; the electrical system needs to be brought up to code. There are multiple groups working on the project. Judy Lusk would like the original character to stay for instance keep the kitchen the way it is. The group discussed the history of the building. The priorities for restoring the building are: electrical, handicap accessibility, front porch. It was also mentioned to have the broken windows fixed. Fixing code violations and getting the building painted was also discussed. Gloria Gerdes paid for the new stove. The cost for wiring for the new stove is \$600.00. Harmony electric was the only company that submitted a quote. Pinnacle Trade Works Company is currently installing the new siding. Steve moved to have Pinnacle Trade Works Company paint gabled end for \$280.00 and Harmony Electric do electrical work for stove for \$600.00 and to diagnose what is required to get in compliance. The motion was seconded and passed with a vote of 3 to 0. The Community Hall Restoration Project group agreed to pay for more of the work to be done. Applying for grants was discussed.
5. CVRPC - Hazard Mitigation Plan - Bonnie Waninger discussed the draft plan with the Board. Dave moved to have Central Vermont Regional Planning Commission submit the Local Hazard Mitigation Plan to the State of Vermont. The motion was seconded. The motion passed with a vote of 3 to 0.

Bonnie Waninger mentioned that the CVRPC could help Roxbury with grants for the Community Hall project.

6. Public - none
7. Road Commissioner's Report
 - a) Diesel was discussed. The Board would like a written proposal from the Roxbury Country Store on the cost of diesel if the Town purchased diesel from the store. No action taken.
 - b) Dave submitted the ad for the sale of the Mack. The Board approved the ad, Tammy

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will get the ad in the necessary locations. The Board will not advertise the 2002 International until after the new truck arrives.

- c) Roads are drying up; grading is being done.
- d) Dave would like to purchase approximately 1500 yards of sand from Tabor at last years price. By consensus, the Board approved the purchase. The Town will not have to pay until taxes are collected in August.

8. Financial Report

- a) Orders were reviewed. Dave moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0. Add-ons to the orders were William Hansen's lister pay and Pinnacle Trade Works Company's invoices.
- b) The Town received the quarterly highway aid in the amount of \$15,480.49.

9. Unfinished Business

- a) Tammy informed the Board that the VCDP Grant is complete.

10. New Business

- a) The Board received the resignation as Library Trustee from Angela Bauer. (see attached) Tammy will post the Library Trustee vacancy.
- b) The Local Emergency Operation Plan needs to be updated. Tammy gave the Board the current plan. The Board will discuss at the next Board Meeting.

11. Other Business

- a) Tammy mentioned the lights in the Town Office are not bright which makes it hard for working. Dave will have Harmony Electric look at the lights to see what can be done.
- b) Steve mentioned the Listers are not paid a lot. Jeremy did not want to increase the pay at this time. No action taken.

12. Executive Session - Personnel Issue - Dave moved to enter executive session with an invitation to Tammy Legacy to discuss a personnel issue. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 8:15PM. The Board exited executive session at 8:20PM. No action taken.

13. The Board discussed the Route 12A road project and the Dog River Maintenance Project. Steve will draft a letter to Windridge Camp regarding the Dog River Maintenance Project.

With no further business to discuss, the meeting adjourned at 8:32PM.

Tammy Legacy, Selectboard Assistant
Approved on May 15, 2017