

ROXBURY SELECTBOARD MEETING

MINUTES OF APRIL 18, 2016

7:00PM - 8:06PM

MEMBERS: Chair Shawn Neun, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: None

1. The meeting was called to order at 7:00PM.
2. Additions/Deletions to Agenda: Letter to TDS Telecom regarding Fiber Optic, Green-Up Day and Cell Tower Update.
3. Dave moved to approve the minutes of April 4, 2016 as amended. The motion was seconded and passed with a vote of 3 to 0.
4. Road Commissioner's Report
 - a) Equipment: The 2016 International Truck - rock hit hood, put hole in it, is covered by insurance; Loader needs center pins (upper & lower), Glenn Johnson's quote is \$3,364.41 and Nortrax's quote is \$4,800.00. By consensus, the Board agreed to have Glenn Johnson do the repairs.
 - b) Roads are drying up.
 - c) Steve moved to approve the agreement with Holden Engineering & Surveying and to authorize the chair to sign on behalf of the Selectboard. The motion was seconded and passed with a vote of 3 to 0. Holden Engineering & Surveying will photograph and inspect approximately 22 bridges. Structures include free span bridges and culverts. The report will identify deficiencies in the bridges and culverts. The amount of services is \$6,600.00.
A down payment of \$3,300.00 will be sent with signed agreement.
 - d) VCDP Grant Update - Gerry D'Amico has made changes to plans. Dave would like to put out to bid as soon as the plans are ready. Gerry can not commit to Town for the position of Clerk of the Works. Dave will ask another engineer if they would be interested.
 - e) Dave has applied for three Better Roads Grants. Category A is for Road Erosion Inventory and Capital Budget and would be done by CVRPC, Category B is Carrie Howe/Warren Mountain Road Erosion Problem and would be done by Town Employees, and Category C is Cruickshank Road Stream Bank Stabilization, this would need to go out to bid and a contractor would do the work.
 - f) Dave has applied for a Class 2 Highway Grant for Warren Mountain Road. This project is to fix the lower part of Warren Mountain Road that is impassable during the spring.
5. Financial Report
 - a) The Board reviewed the orders. Steve moved to approve the orders (with add-on). The motion was seconded and passed with a vote of 3 to 0.
6. Unfinished Business
 - a) Steve updated the Board on the Hazard Mitigation Plan. A meeting will be held on May 25th with Town Officials and Representatives of Organizations. Gail Aloisio from CVRPC will attend the meeting. Gail will be helping the Town with the Hazard Mitigation Plan. Tammy will send a letter to the appropriate people to invite them to

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the meeting.

- b) Dave moved to designate Steele Hill Road, Post Office and the Town Office as the official posting locations and the Northfield News as the official newspaper for posting notices.
- c) The Board tabled the Drinking on Town Properties/Facilities Use Ordinance.

7. New Business - None

8. Other Business

- a) By consensus, the Board approved the letter to TDS Telecom regarding fiber optic. Tammy will send the letter to the appropriate TDS officials.
- b) Green-Up Day - Dave has two compost bins to display. Citizens can purchase bins through MRRMA. Residents can bring their old tires (price is \$2.50 per tire), a small trash container will be available for green-up trash. The Town will not get a container for metal this year (the road crew will load the metal in Town trucks).
- c) Tammy will send a letter to Clay Purvis regarding the Cell Tower (did EDA approve the re-design and are they still on track for May 29 as the date the cell tower will be working?). Tammy will also contact the Town Clerks in the other Town that received this grant to see if they have had any progress with their cell towers.
- d) Tammy mentioned she will be taking some vacation during the week - she will be taking the afternoons off for a family matter.
- e) Town Office water was mentioned.

With no further business to discuss, the meeting adjourned at 8:06PM.

Tammy Legacy, Selectboard Assistant

Approved on May 2, 2016