

ROXBURY SELECTBOARD MEETING

MINUTES OF APRIL 3, 2017

7:00PM - 8:38PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy and Road Foreman Loren Bent

PUBLIC: Bill Hansen

1. The meeting was called to order at 7:00PM.
2. There were no addition/deletions to agenda.
3. Dave moved to approve the minutes of March 20, 2017 as amended. The motion was seconded and passed with a vote of 3 to 0.
4. Public: Bill Hansen mentioned he came just to observe how things are done.
5. Road Commissioner's Report
 - a) The Ford truck is at Formula Ford getting fixed.
 - b) The 2002 International Truck broke on Saturday.
 - c) The Grader needs work done.
 - d) The roads are getting muddy.
 - c) Dave moved to send Loren Bent and Roger Thomas to the Highway Field Days on May 10th. The motion was seconded and passed with a vote of 3 to 0.
 - d) The Board discussed purchasing a new truck and the best way to sell the 2002 International truck and the 1989 Mack truck. The Board decided not to send the trucks to the State auction. The Board will advertise for bids.

Dave received a price for a new truck from Freightliner. A 6-wheeler cost \$104,100.00 and a 10-wheeler cost \$113,800.00. The Board discussed the differences between the trucks that they received quotes on. The Board discussed financing the new truck and how much to borrow. Steve and Jeremy agreed a 6-wheeler would be better than a 10-wheeler for Roxbury than an 8-wheeler. Steve moved to order a 6-wheel International 7400 truck from Clarks for \$89,500.00 and a body and winter equipment from Tenco along with an extended warranty (\$9,911.00). The motion was seconded and passed with a vote of 3 to 0. The chair signed the Tenco and Clark's new truck contract. The total cost for the truck is \$159,260.00.

- e) The Board discussed purchasing a used tractor from Tenco for roadside mowing. The Board discussed whether it would more beneficial to purchase or rent a tractor. Tenco is selling a 2012 John Deere tractor that has been used for 3200 hours for \$15,000.00. Dave moved to purchase a 2012 John Deere 6330 mower from Tenco for \$15,000.00 and to have the chair sign the purchase contract. The motion was seconded and passed with a vote of 3 to 0. The chair signed the purchase contract.

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6. Financial Report

- a) Orders were reviewed. Steve moved to approve the orders. Dave seconded and the motion passed with a vote of 3 to 0. Add-ons were the \$15,000.00 for the Tenco tractor and the quarterly payment to VMERS.
- b) Tammy asked the Board where in the budget they wanted the increase in next year's budget for town building maintenance that was approved at Town Meeting. The Board decided it would go in the General Fund - building maintenance line item.

7. Unfinished Business

- a) No Fire Department volunteers attended the meeting - no discussion.
- b) Act 250 Permit Filing - The permit is for a Green Mountain Power project on Steele Hill Road from Drown Road to Four Mile Wood Road.
- c) Route 12A Project starts on April 10th. The completion date is October 2017.
- d) Dave moved to appoint Gloria Danforth, Lucinda Sullivan, Kate Jackson, Mike French and Alan Waterman as Planning Commissioner's. The motion was seconded and passed with a vote of 3 to 0. Nik Sargent no longer wants to be on the Planning Commission.
- e) Dave moved to appoint Gerry D'Amico as our representative at the Regional Planning Commission. The motion was seconded and passed with a vote of 3 to 0.
- f) No Energy Coordinator was appointed.
- g) Ryan Zajac sent an email to the Board asking for an update on the building - paint being tested. Dave has the kit and will get it tested.

8. New Business

- a) Tammy would like herself and her assistant to attend the spring clerk training. Steve moved to send Tammy and her assistant to the training. The motion was seconded and passed with a vote of 3 to 0. The cost of the training is \$50.00.
- b) By consensus, the Board agreed to designate Steele Hill Road, Post Office and the Town Office as the official posting locations and the Northfield News as the official newspaper for posting notices.
- c) The Board discussed summer hours for employees. By consensus, summer hours will start the first full week in May and end the last full week in September. Summer hours are Monday through Thursday (10 hour days) for the highway crew and the Town Office will close at noon on Fridays.
- d) Tax Maps were discussed. Steve moved to approve the tax map annual update with Russell Graphics for \$875.00. The motion was seconded and passed with a vote of 3 to 0.
- c) Green-Up Day will be discussed at the next Board meeting. Green-up Day is on May 6.

9. Other Business

- a) The repeater was discussed. The Railroad has not gotten back to Steve regarding the lease. Steve suggested drafting a lease to the Railroad. Whether to continue trying to get a lease from the Railroad was discussed. Loren Bent mentioned that there are areas in Town that a repeater would be helpful. There are dead zones on Bull Run Road and Steele Hill Road and if an emergency happens, it would be helpful to be able to get help.

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With no further business to discuss, the meeting adjourned at 8:38PM.

Tammy Legacy, Selectboard Assistant

Approved on April 17, 2017