

ROXBURY SELECTBOARD MEETING

MINUTES OF JANUARY 16, 2017

7:00PM - 9:05PM

MEMBERS: Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: None

1. The meeting was called to order at 7:00PM.
2. Town Meeting Tune-up training was added to the agenda. There were no deletions.
3. Dave moved to approve the minutes of January 3, 2017 as amended. The motion was seconded and passed with a vote of 2 to 0.
4. Public: None
5. Road Commissioner's Report
 - a) Equipment is in good shape. The new radiator will be installed in the grader when time allows.
 - b) Roads are in good shape.
 - c) Sand pile is halfway gone.
 - d) No update on repeater.
6. Financial Report
 - a) Orders were reviewed. Dave moved to approve the orders. The motion was seconded and passed with a vote of 2 to 0.
7. Unfinished Business
 - a) The Library Director, Ryan Zajac submitted a proposal from Langley Contracting for the repair of the ramp at the Library. There were three specific steps for the Library. The Board discussed the proposal. By consensus, the Board agreed to approve step #1 contingent on proof of insurance which entails removing support post that has heaved and has lifted a portion of the roof structure; this is necessary to eliminate future damage. Add new knee brace from roof carrying beam back to main structure to carry roof load. Cap remainder of post so to maintain railing support. The cost is \$500.00. The Town's budget will pay the cost of step #1. Steve will contact Ryan. (see attached proposal)
 - b) Dave moved to approve the Clear Water Filtration quote to have a system installed to service three buildings and to have Steve sign the quote as Chairman of Board. The motion was seconded and passed with a vote of 2 to 0. The cost for system is \$2,328.87. The system will service the Town Garage, Town Office and Community Hall. (see attached)
 - c) Pinnacle Trade Words submitted a quote of \$9,344.08 to repair the north side of the Community Hall. No action taken. (see attached)
 - d) Steve met with Gail Alossio regarding the Local Hazard Mitigation Plan. Gail has as a tentative schedule for the completion of plan. She will have a table set up at Town Meeting. The committee will meet at least one more time to finalize plan.

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8. New Business

- a) Dave moved to approve the Department of Corrections mowing contract. The motion was seconded and passed with a vote of 2 to 0. The contract amount is the same as last year.
- b) The Board received a letter from Consulting Engineers regarding the Route 12 construction project. (see attached letter and map)
- c) During the VLCT Local Government Day, VLCT will be holding a special meeting for the purpose of amending the VLCT Bylaws. By consensus, the Board agreed to designate Tammy Legacy as Roxbury's voting delegate for this special meeting. This meeting will be held on February 17, 2017 at the Capital Plaza. (see attached)
- d) By consensus, the Board approved Tammy to attend Local Government Day and Lucinda Sullivan to attend VLCT Town Meeting Tune-Up.

9. The Board received a report from Deputy Health Officer, Duane Natvig, regarding an issue he is working on.

10. Union Contract - The Board discussed the contract and made a change. Steve will contact IBEW regarding the contract change.

11. 2017 Town Meeting - The Board worked on the 2017/2018 budget. The Board discussed the draft Selectboard Report and draft Town Meeting Warning. The Board will meet on January 24, 2017 at 6AM to finalize the budget, report and warning.

With no further business to discuss, the meeting adjourned at 9:05AM.

Tammy Legacy, Selectboard Assistant
Approved on February 21, 2017