

ROXBURY SELECTBOARD MEETING
MINUTES OF NOVEMBER 6, 2017
7:00PM 0 8:15PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: None

1. The meeting was called to order at 7:00PM
2. Additions/Deletions to Agenda - Complaints under Other Business
3. Steve moved to approve the minutes of October 2, 2017 as submitted. The motion was seconded and passed with a vote of 3 to 0.

4. New Website Update - The webmaster did not attend the meeting.

5. Public - None

6. Road Commissioner's Report

a) New Truck Loan - The Board received the following quotes:

Northfield Savings Bank - 3.25%

People's United Bank - 2.50%

Community Bank - 2.45%

Union Bank - 1.99%

The amount of the loan would be \$62,000.00. This would be a fixed five year loan.

Dave moved to have Tammy finalize the loan with Union Bank. The motion was seconded and passed with a vote of 3 to 0. Tammy will have the loan papers ready for the next meeting.

- b) On October 30 there was a severe wind storm. The power was out for both Roxbury and East Roxbury for at least 12 hours. The roads were not damaged. The road crew worked for one and a half days removing and chipping debris.
- c) Carrie Howe Road Grant - The project is complete. The Board signed forms for reimbursement.
- d) Cruickshank Road Grant - The project is complete. Tammy filed the paperwork for reimbursement.
- e) FEMA Update - Dave will have paperwork for Jeremy to review for the engineering design of the Bull Run Road Project. The Board discussed the damaged area, preparing the area for winter use.
- f) Dave is applying for a Better Roads Grant for Cram Hill Road. Jeremy signed the necessary form.
- g) Dave would like to have the road crew attend Vermont Local Roads class on snow and ice. By consensus, the Board approved Dave's request. The class is on December 8 in Rochester.
- h) Dave told the Board the 2002 International Truck cannot be inspected next year. The new truck should arrive early December.

7. Financial Report

- a) Orders were reviewed. Steve moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0. Tammy mentioned the orders that were approved by Jeremy for the last meeting were \$20,570.46. The meeting was cancelled due to no quorum.
- b) PILOT funds were received in the amount of \$2,503.00
- c) Hold harmless funds were received in the amount of \$35,150.00.
- d) VLCT reimbursed \$2.00 to Town for Fire Department Workers Comp Audit.
- e) Tammy submitted the necessary quarterly paperwork to the State for reimbursement for Excise Tax paid by Town for purchase of diesel. The amount received was one check for \$51.51 and another check for \$480.76.

8. Unfinished Business

- a) Dave will contact Gloria Gerdes and Carlos Montero to schedule a meeting to discuss the Community Hall restoration.
- b) Dave will contact Gus and Carma Flowers to schedule a meeting to discuss the Carrie Howe Cemetery.
- c) Dave will get the park sign painted.
- d) The Board briefly discussed the Roxbury/Brookfield Town Line issue.

9. New Business

- a) The Northfield Snowmobilers, Inc requested permission to use the end of Winch Hill Road to Bull Run Road, End of Drown Road (unplowed portion) and Beaver Meadow Road from cemetery to beaver dams. This is an annual request. Dave moved to approve Northfield Snowmobilers request to use the roads for the 2017/2018 season. The motion was seconded and passed with a vote of 3 to 0.
- b) The Board discussed health insurance renewal. There will be approximately a 9% increase in premiums for the three employees. After much discussion, the Board agreed to renew the current policy with Blue Cross Blue Shield.
- c) The Board approved the Health Equity renewal.

10. Other Business

- a) The Board received a complaint about four dead rats on side walk in front of the property owned by Dave Santi. The Board also received a few complaints regarding vehicles being parked between the signs that say NO PARKING BETWEEN SIGNS. Steve will contact the State Police about the parking issue. The Town's Health Officers will be contacted about the dead rats.
- b) The Board received a nice card from Nina Govoni. The Board mentioned how much they appreciate all the work Nina spent on the current website.

11. Steve moved to enter executive session with an invitation to Tammy Legacy to discuss personnel. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 8:02PM. The Board exited executive session at 8:06PM.

By consensus, the Board agreed to hire Tom Frazier as the Back-Up Snow Plow Driver for \$14.00 an hour.

12. Jeremy discussed with the Board the US Census Bureau's LUCA program. No interest by the Board to participate.

With no further business to discuss, the meeting adjourned at 8:15PM.

Tammy Legacy, Selectboard Assistant
Approved on November 20, 2017