

ROXBURY SELECTBOARD MEETING
MINUTES OF SEPTEMBER 5, 2017
7:00PM – 8:37PM

MEMBERS: Chair Jeremy Reed, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Selectboard Assistant Tammy Legacy

PUBLIC: Andre Souigny and Ryan Zajac

1. The meeting was called to order at 7:00PM.
2. Added to the agenda was an update on taxes.
3. Jeremy moved to approve the minutes of August 21, 2017 as amended. The motion was seconded and passed with a vote of 3 to 0.

4. Website - Andre Souigny updated the Board on the status of the new website. The template is being set up. Tammy processed the payment of \$99.00 - this is a yearly fee. Andre is adding the Roxbury Officers to the website now. The new website address will be roxburyvt.org. The more hits the website gets, the easier it will be to find, the new address would appear first when trying to find the website.

5. Skating Rink - Ryan Zajac came to the meeting at the request of the Board. Jeremy asked Ryan who would be in charge of the skating rink. The skating rink is not a town entity. Ryan stated he would be in charge and claim responsibility. Ryan, as a resident of Roxbury, would be doing the work. Dave leveled out the fill and the road crew hauled away the excess fill. There was a discussion of the history of the skating rink. Jeremy stated he did not want the taxpayers to be financially responsible. Ryan would like the Library to take the Skating Rink over but can't at this time. Communication or calculation issue regarding sand was mentioned. Gerry D'Amico and Ryan will spread top soil. Jeremy suggested the Fire Department Tanker be used to fill the rink. The Board did not want the Fire Department water pump to be used. Steve requested that the lawn get seeded in September.

6. Road Commissioner's Report
 - a) Loader - Glen Johnson will fix the holes in the bucket and fix the oil leaks. The estimated cost will be \$2,000 to \$2,500. Dave would like to have the trucks undercoated again this year. Dave will get prices. The new truck is scheduled to be at Tenco in October.
 - b) Roads were discussed. The heavy rains have washed away the gravel.
 - c) Dave asked if the Board would approve hiring Tremblay Construction to do some ditch work with his hammer. The work would be on Rice Tract, Oxbow (below Lusk), and Cram Hill (above Beaver Meadow Road). The Board approved Dave's request.
 - d) FEMA was discussed. Tammy went to the required meeting. Tammy sent a letter requesting funds from Emergency Wastewater Protection (EWP). Their representatives visited the sites that were damaged. They informed Tammy that the Bull Run damage qualified. EWP will send a letter requesting funds to the federal government. FEMA will be contacting town officers to start the process for requesting funds. The Town received one quote for engineering (the quote was not looked at). Dave will try to get another quote.

e) Grants Update:

- 1) The \$9,000 grant the Town received will be used on berm removal on Warren Mountain Road. This project will be done in the spring. The road crew will do the work. The Board discuss the need to pave Warren Mountain Road in the future.
- 2) Carrie Howe Road Box Culvert Project is almost complete. The box culvert is poured, the back fill is being done today and the rip rap will be done tomorrow. The Board approved the Tremblay Construction invoice of \$29,150.
- 3) Carrie Howe stone line ditching grant was discussed. There is currently a shortage of stone.
- 4) Cruickshank Road Grant - Dave would like to hire Tremblay Construction as a subcontractor to help the Town. The Town will haul materials. The Board agreed to Dave's request. Dave will schedule a pre-construction meeting.

f) The Board discussed the quote for salt from Cargill. Cargill has the State of Vermont's contract for salt. Dave moved to have the chair of the Board sign the Cargill salt quote. The motion was seconded and passed with a vote of 3 to 0. Jeremy signed the quote. (see attached)

7. Financial Report

- a) The Board reviewed the orders. Steve moved to approve the orders with the add-on. The motion was seconded and passed with a vote of 3 to 0.
- b) Tammy gave the Board an update on current taxes collected and the amount owed for delinquent taxes. (see attached) The amount collected for 2017-2018 taxes is \$747,175.64. The amount owed in delinquent taxes is \$100,712.20.

8. Unfinished Business

- a) VLCT Voting Delegate - No one is interested in attending the meeting.
- b) VLCT Town Fair - No one is interested in attending the Town Fair this year.
- c) Cell Tower - Tammy said the site at the Town Garage is not working. The Board discussed the Cell Tower. No action taken.
- d) Carrie Howe Cemetery was discussed. The Board looked over the survey and original deed. The Board would like to meet with Gus and Carma Flowers. Dave will contact them and ask them to meet with the Board to discuss the cemetery.
- e) Terry Edwards has finished painting the sign. The sign will need to be replaced at some point.

9. New Business

- a) The Board received a request seeking approval to have a bike ride on Braintree Hill Road and Cram Hill Road on October 7th. The ride would start in the Town of Braintree. The request came from Braintree 357 Gravel Enduro. The Board had no objections. By consensus, the request was approved. (see attached)
- b) Tammy gave the Board a copy of the tax map and a copy of a survey that referenced a property that the Town does not know who owns. The Board looked over the maps. The Board did not want to spend any money researching the owner since it was a small piece of land. No action taken.

10 Other Business

- a) Tammy gave the Board a report from VLCT regarding the Town Garage. No action taken.
- b) Dave mentioned the intersection of Oxbow, West Hill and Rice Tract (near the Lusk residence). No action taken.

11. Executive Session – Not necessary

With no further business to discuss, the meeting adjourned at 8:37PM.

_____ Tammy Legacy, Selectboard Assistant
Approved on October 2, 2017